

Hyannis Fire Department

New Headquarters Building

Meeting Date: November 7, 2019

Meeting opened at 3:37 PM

Meeting Minutes of September 12, 2019 were approved. Meeting Minutes of October 17, 2019 were tabled for corrections.

Construction update

- Site – the mow strip is being installed and all other is done subject to architect inspection.
- Training Hydrant – The training hydrant is still not online. Town is still waiting on as-built drawings. The old curb for the hydrant should be done within the next few days. The correct rod has been installed in the new hydrant.
- Work on the apron repair continues with the second section was to start today but it did not happen.
- The temporary power service is still not removed.
- The storage room floor is being redone and work started today.
- The 1' extension for the oil/sand separator is still not done.
- We were informed that the control contractor now has remote access to the control system.
- The small leak from the boiler was resolved.
- Attic Corrosion Issue – KBA found a gap in the louvers after the last meeting and believes that it incorrectly installed block-offs may be the cause of the corrosion/rust in the attic. PG asked KBA to have BER address this issue and to identify the cause and the corrective action needed. There was also some discussion on whether anti-mold treatment could potentially be the cause, and the belief is that unconditioned outside air (from louver openings) is a more likely cause.
- There was significant discussion on the history of HVAC condensation issues and attic corrosion issue. PVG has personally witnessed a large amount of condensation on the louvers and the ductwork above the ceiling on one occasion when CPB called to make the report. PVG noted that outside air was very humid at that time.
- DK is concerned that the discharge air from the HVAC units might have been too cold (flash cooling) and should be checked. DK also asked if the system's re-heat cycle was working at that time, as it is supposed to allow dehumidifying and cooling at the same time, especially on hot and humid days. There is a need to investigate what was designed for the building. It was suggested that if the apparatus bay doors were left open this might have contributed to the issue, but that suggestion was not well received as the HVAC system should have been designed to allow for this standard condition, plus there is separation between bays and admin spaces.
- It was noted that during one event with HVAC condensation issues that the space was 68 degrees at the time. This led to questions about set points and who has access to the control computer and if any changes been made by anyone other than the control contractor.

- Streetlight Concrete Foundation – VS asked for an update. Waiting for update from CPB on his planned discussion with DPW.
- Beam Letters – KBA submitted a CCD for approval. The issue is that there is a disagreement with the credit from Griffin Electric. PVG recommended hiring the sign company directly and the committee agreed.
- Bunk Room Numbers – PG has been authorized to buy new room numbers for the bunk rooms, as the original numbers are now hidden behind the barn doors and new numbers are cheaper than relocating the original numbers and repairing the sheetrock.
- Project Close Out Progress – PC asked KBA what they can do to get their end completed. TC stated they are mainly waiting for submissions from CTA.
- TB asked about getting the permanent Certificate of Occupancy – This is an issue for CTA.
- Question about the training tower access point testing. KBA has reached out to several sources on how to test these brackets and at what weight. The Chief talked to the Stow training center who stated to the best of their knowledge were never tested. TC explained how the brackets were designed and he believes it was based on 300 pounds.
- Valve Tags – JM believes that KW may have sent email to CTA about missing valve tags
- EMS Dirty Room Sink – There is a question as to ownership under the contract. CMS is willing to get a third-party plumber to install the sink subject to the ownership.
- Osprey Pole – Finding a location has proven to be a problem, so as of right now it's on hold.
- Asphalt Quote – No update
- Kitchen Dimmer Switch has been fixed, but it was taken from one of the other rooms.
- Tower stairs have been sealed. This happened a day or two after the last meeting.
- Sink under mezzanine has an issue with hot water not getting hot. PVG spoke with plumbing engineer who recommends the faucet be changed to a higher flow.
- GD noted another mezzanine plumbing issue – one of the mezzanine toilets is constantly flushing. PVG said the plumber is aware of the issue – the auto flush valve needs adjustment.
- The mechanic's bay damaged door – CTA has ordered the new item.
- RB asked about receiving HVAC training, including showing how to change the filters. PVG noted that this has been a scheduling problem.
- Bunk room replacement door will be shipped once the company has a run of this type door.
- We were informed that the front door was fixed by removing the bottom pin. There was also a statement that we did not buy the right software to make the door work properly.
- Parking lot lights – No update
- Pre-action Sprinkler in the IT and Radio rooms – PVG will investigate a local option for install.

Change Orders

PVG presented verbally – Voted and approved subject to approval by the Commissioners.

- Removal of the old oil tank out of phase work NTE \$4,000
- Install a sleeve for the District owned compressor NTE \$400
- Install the bottle fill station owned by the District NTE \$500
- An additional roof cut for the Plymovent in the mech bay NTE \$500
- Additional memorial lighting \$16,000 NTE

Closeout

KBA passed out a report on all the closeout items still due from CTA. A discussion was undertaken on the reports. There was no report on drawings and attic stock. NM asked if Submittal Exchange would stay up until all items are complete and PG said it will have to.

Financial Report

The only change was reducing items being shown on the last change order which deduced a value higher than the change order.

Next meeting December 5, 2019 at 3:30 PM

Adjourned at 4:59 PM

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MMed) – Absent
David Kanyock (DK)
Chief Peter Burke (CPB) – Absent

Fire Department/Town

Dave Webb (DW)
Michael Dalmau (MD)
Ron Buscemi (RB)

CMS

Paul V Griffin CMS (PVG)
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW) – Absent
Jim Malonson (JM)
Todd Costa (TC)