

# Hyannis Fire Department

## New Headquarters Building

### Meeting Date: June 5, 2018

Meeting opened at 4:30 PM

Meeting Minutes from May 3, 2018 were approved.

### Construction Update

A handout of a 14-day schedule was distributed. Digit received the sand separator but there was an error in the piping layout and the contractor is working with the factory to correct the issue. The concrete apron is scheduled to be poured on June 13, 2018 subject to everything being ready. CMS overnighted a check to Verizon and the office has released the work. PVG talked to the Eversource foreman who stated the pole will be installed within 2 days. The line crew will be starting their work on High School Road tomorrow (June 6) and their transformer pad should be delivered Thursday. Once the pad is in place Eversource will install the HV cables from the transformer to the pole. Shortly thereafter the transformer should be delivered as it is ready for delivery. WJ Griffin Electric will install the secondary cables after the transformer is in place. With a little luck the power should be on within two weeks.

There is concern with the IT room layout and how the IT vendors want the cables installed in the racks. PVG does not want WJ Griffin to be the one to decide on the cable port locations. DW will talk to Ockers to see if they can do this and if not use the consultant.

The Bator doors are in Boston and the installer is working to get them delivered. The estimated date for delivery is June 15<sup>th</sup>. The painter has the primer on the first floor and is now painting the top two feet of finish paint on the walls. This will allow the ceiling contractor to start the grid. The ceramic tile walls are done.

GD asked if the wall change in the admin areas has been done, yes.

### Transition to Remote Dispatch

The IT and radio rooms are coming together, and our biggest issue is dust and PVG suggested that we obtain an air scrubber. We have two new AC units on site and ready to install. The HVAC contractor stated if the power is activated next week he can get the permanent AC units running.

The dropped ceiling in the IT room does not make sense as we have a full drywall ceiling. With all the equipment in the room we need to make sure that the room is secured. We also need to get the building secure quickly. The IT and radio rooms should remain locked and only authorized personnel will have access to the equipment.

Question was raised about losing the generator power and what can be done to back this up. There is an Uninterrupted Power System (UPS) which will send an alarm to DW and Chief. We need to make sure the Radio room power is also connected to the UPS.

The members continued to talk about the power, generator and air conditioning. DW also asked if WJ Griffin was aware of the required grounding bar? PVG will check tomorrow.

### **Testing of Windows**

PVG issued the window specifications to all the members and that we have the right to test the windows. PVG feels that the cost of this procedure is very reasonable. CMS has never had a project that passed the first time. CMS issued a request for proposals and two companies replied. CMS recommends Gorman Richardson Lewis of Hopkinton, MA. Motion was made and seconded not to exceed \$15,000, approved.

### **Financials**

PVG issued a copy of the budget and with the payments to CTA, architect and Owners Project Manager. As of this date we are under budget.

### **Change Orders**

PVG provided a list of recommendations for approval (attached).

A motion was made and seconded to approve Change Order 8 \$57,243.20 and Construction Change Directive (CCD) \$13,631.63 NTE for the Dacon Dryer and CCD \$4,828.22 Door revision hardware for a total of \$18,459.85.

### **Open items**

VS questioned the status the barn doors. JM answered that the contractor was issued a Proposal Request (PR) to price the doors.

Consideration should be given to deal with the seagulls nesting and excreting on the roof. KBA to review. DK recommended that we consider installing a sonic device to keep them away.

Do we need ice protection in the area of the fitness room? KBA to review.

GD is there a bottle water station in the kitchen area? KBA will review.

What is the status of the outside patio and gas line for a grill.

DW what date should Purvis deliver the wall and ceiling devices? The committee agreed three weeks.

CMS discussed the design change which is holding up the front curtain wall. There was an issue with the cold transmission through the steel.

CMS was asked why the overhangs are not being completed. The contractor cut the vapor barrier incorrectly, so we will not allow them to continue with the finish.

VS asked where are the louvers? PVG will research.

Next meeting June 28 at 4:30PM

Adjoined at 5:50PM

**Attendance:**

**Members:**

Peter Cross (PC)  
Victor Skende (VS)  
Greg Dardia (GD)  
Nathaniel Munafo (NM)  
Michael Medeiros (MMed)  
David Kanyock (DK)  
Chief Peter Burke (CPB)

**Fire Department/Town**

Dave Webb (DW)  
Deputy Chief Melanson (DCM) - ***absent***  
Michael Dalmau (MD) - ***absent***  
Ron Buscemi (RB)  
Tim Simkins (TS) - ***absent***

**CMS**

Paul V Griffin CMS (PVG)  
Scott Lubker (SL) - ***absent***  
Tom Buntich CMS (TB)

**KBA**

Kevin Witzell (KW) - ***absent***  
Jim Malonson (JM)  
Todd Costa (TC) - ***absent***  
Kristen Smith (KS) - ***absent***

**Other**

