

Hyannis Fire Department

New Headquarters Building

Meeting Date: February 8, 2018

Meeting opened at 4:30 PM

Meeting Minutes from January 11, 2018 were approved as amended.

Construction Update

PVG stated that we are progressing well, and the brick is almost complete on the east wall. There was one design issue under the windows which was resolved today allowing the mason to complete everything and drop the staging. The electrician started his work in the administration building in about 75% of the areas. PVG asked the contractor if they could get the back area around the antenna, so it can get erected. VS asked if the antenna had been ordered and when will it be delivered. PVG answered, yes mid-March. CPB asked when we will have the radio and MDF rooms ready for the owner's contractor to begin. CMS and KBA met with the 911 contractors to go over all their issues and found no issues. Once the front of the building is tight it will allow the heat to be turned on and the drywall to start.

Purchase Orders List

PVG passed out a list of Purchase Orders that were issued to vendors for furniture and equipment for the committee to review.

Schedule

A question asked as to when will the committee get an updated schedule. PVG stated it was due last week and PVG is being told it will be delivered tomorrow and it will be emailed out. How far are we behind schedule? The schedule is about three weeks behind but per their contract they remain one month ahead. Last schedule, PVG was reading was 10/23/17. PVG stated he talks to CTA almost every day when possible to make sure that we keep pushing them.

VS asked about the color sample of the folding doors. KBA received the color chip and released the doors. VS asked if the Fire Department can get to see the color of the door. KBA will send it out tomorrow. CPB requested that KBA put together a color board. KBA will have a sample of the board at our next meeting. All the interior colors have not been totally locked in because the contractor has not made the submittal. The contractor has been issued colors in the contract drawings based on a meeting between the FD staff and KBA months ago. The issue is when the contractor selects a different manufacturer the color may be slightly different.

There was a lengthy discussion about the items that should be submitted to the administration for review before approval if possible. PC told the members that if they have any issues to let him know and PC will talk to the architect. Overall KBA will attempt to submit all submittals to the Chief.

PVG stated he would send the Chief the sign-on requirements to "Submittal Exchange" which will allow him to review all the documents on the project.

PC stated he would be walking the newspaper person through the building tomorrow.

There are no change orders this meeting.

Next meeting March 1, 2018 at 4:30PM

Adjourned at 5:25PM

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MMed)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW) - ***absent***
Deputy Chief Melanson (DCM) - ***absent***
Michael Dalmau (MD)
Ron Buscemi (RB)
Dave Medeiros (DMed) – ***absent***
Tim Simkins (TS)

CMS

Paul V Griffin CMS (PVG)
Scott Lubker (SL) ***absent***
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW)
Jim Malonson (JM) ***absent***
Todd Costa (TC) ***absent***
Kristen Smith (KS)

Other