

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING**

<b>Date of Meeting:</b>	<b>Thursday, March 12, 2020</b>
<b>Meeting Place:</b>	<b>High School Road Extension Hyannis, MA 02601 in the 2<sup>nd</sup> Floor Training Room</b>

A quorum being duly present, Commissioner Cross called the March 12, 2020 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

**PRESENT:** Peter Cross, Victor Skende, Dennis Sullivan, Laura Cronin, and Demetrius Atsalis

**ALSO PRESENT:** Chief Peter Burke and Reporting Secretary Colleen Murphy

**I. OPEN SESSION:**

**1. MINUTES:**

- Upon a motion duly made and seconded it was voted to approve as amended the minutes of the February 27, 2020 Regular Meeting

**VOTE: PASSES UNANIMOUSLY**

**2. CORRESPONDENCE:**

- None

**3. PUBLIC COMMENT:**

- None

**4. STREET LIGHTS:**

- None

**5. OLD BUSINESS:**

- None

**6. NEW BUSINESS:**

6a. Building Committee Update

- Commissioner Cross stated that due to Covid-19 HFD fire house building restrictions the following apply: non-essential HFD personnel are restricted to access the fire house therefore the firehouse systems review team from GD & E will have to work with Chief Burke to understand when access is available for their review
- The HFD Fire House Dedication Plaque has been installed

6b. By-law Committee Update

- Commissioner Cronin stated the By-law Committee met on 030220 and they agreed the voting location should be held only at the Community Center
- Commissioner Cronin also said the By-law Committee will be drafting language for the HFD's streetlight responsibility – which will be similar to Cotuit's FD's streetlight responsibility

- Next By-law Committee meeting on 031620 has been postponed due to Covid-19 HFD restrictions to fire house access

#### 6c. Potential Appointment of Fire Fighter

- Chief Burke stated there are 4 FF candidates in process, 2 candidates have passed all tests, and the 2 candidates are still in process
- Commissioner Sullivan made a motion to approve the Chief to hire 4 FFs as soon as practical for the positions that the commissioners have previously approved

#### **VOTE: PASSES UNANIMOUSLY**

- Chief Burke stated the 2 FFs who will be hired immediately are Brendan Macdonald and Kellan Daley

#### 6d. Coronavirus (Covid-19) Planning

- Chief Burke – said Deputy Kristofferson, Capt. Webb, Capt. Lawrence and Lt. Mike Medeiros staff has been working on internal Covid-19 plans and Chief Burke has been with the Town of Barnstable and the Barnstable School System on external issues of Covid-19
- Chief Burke said based on the risk and Governor Baker’s urgency, HFD has started to temporality shut down some of its services to the public such as non-essential Fire Prevention and Training activities and all interns; We have asked the FFs to limit visits from family or significant others to the fire house, we have stopped all external visitors to the fire house – this is to keep the public safe but also keep the FFs’ safe from potential fire house Covid-19 exposure
- Chief Burke sated we have done a lot of this work for the Ebola scare – but now fine-tuning procedures for Covid-19
- Chief Burke mentioned he briefed the HFD Union President concerning implications on how to keep operations running including up to the loss of up to 50% of our FFs to Covid-19, this included discussions on Personal Protective Equipment (PPEs)
- Chief Burke said the staff members have been prepping our FFs for the last month on how to deal with Covid-19
- Chief Burke mentioned for the next HFD meeting, if it at all possible, to hold a conference call instead of hosting it at the fire house due to Covid-19 concerns mentioned previously in the Chief’s Report
- Commissioner Cross said the commissioners would look into this idea
- Commissioner Skende said the Building Committee meeting next week should be cancelled

### **7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR**

- None

### **8. CHIEF’S REPORT**

- See 6d. Coronavirus (Covid-19) Planning

### **9. PUBLIC COMMENT**

- None

## II. POTENTIAL EXECUTIVE SESSION

- None

Vote on Adjournment of public session:

Upon a motion fully made and seconded it was voted to Adjourn the public session

Adjourned at 7:44 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District