

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING**

Date of Meeting:	Thursday, January 09, 2020
Meeting Place:	High School Road Extension Hyannis, MA 02601 in the 2nd Floor Training Room

A quorum being duly present, Commissioner Cross called the January 09, 2020 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

PRESENT: Peter Cross, Victor Skende, Laura Cronin, Dennis Sullivan, and Demetrius Atsalis

ALSO PRESENT: Chief Peter Burke, Treasurer Verna LaFleur and Reporting Secretary Colleen Murphy

OPEN SESSION:

- Swearing In: Treasurer LaFleur swore in Lt. David Webb as Captain, Fire Prevention and Emergency Planning
- Commissioner Cross then asked for the meeting to move out of order to take a vote on item 6a Approval of Conditional Offer Rebecca Tatzel and Nicholas Martin to fill in vacant FF positions
- Commissioner Sullivan, stated "In accordance with Article II Section 2 of the Bylaws, move to approve and affirm the appointment of Rebecca Tatzel and Nick Martin to the Hyannis Fire Department position Firefighter/Paramedic, waiving the 15-day waiting period."
- Upon a motion duly made and seconded it was voted to approve the appointment of Rebecca Tatzel and Nick Martin to the Hyannis Fire Department position Firefighter/Paramedic, waiving the 15-day waiting period
- **VOTE: PASSES UNANIMOUSLY**

1. MINUTES:

- Upon a motion duly made and seconded it was voted to approve as amended the minutes of the December 12, 2019 Regular Meeting
- VOTE: PASSES UNANIMOUSLY**

2. CORRESPONDENCE:

- Commissioner Cronin stated she had received 2 letters from citizens in response to an op-ed piece that ran in the Cape Cod Times authored by the former HFD Commissioner Richard Gallagher
- Chief Burke said he had received a letter from the Barnstable Department of Public Works (DPW) regarding removing and replacing streetlights within the Hyannis district

portion of the Yarmouth Rd DPW project and the DPW requested a follow-up on what the district had decided regarding adding additional streetlights to the Hyannis portion of the Independence Drive DPW project

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- Commissioner Atsalis stated he would check on the status of the Pontiac Street and Camp Street streetlight requests

5. OLD BUSINESS:

- None

6. NEW BUSINESS:

6b. Building Committee Update

- Commissioner Cross said the new firehouse building project was essentially done – presently dealing with closing out punch list
- On 01/10/20 Jeffrey Hazelwood, CTA Principle, will be onsite to personally go through status of close out items
- Commissioners Cross and Skende will also be reviewing each item in the building project commission agent's report in order to ensure completeness

6c. Chief's Annual Review

- Commissioner Cronin said all commissioners' evaluations of Chief Burke have been completed and reviewed
- Commissioner Cross asked if there were any low scores – Commissioner Cronin said "no"
- Chief Burke mentioned his intention to stay with the Hyannis Fire Department and will be sending his letter of intent to the commissioners
- Commissioner Skende said the commissioners need to start the negotiation with Chief Burke soon as the negotiation outcome may impact the 2021 budget

7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR

- Commissioner Atsalis stated he will reach out to the new Barnstable Town Councilor to discuss additional tax possibilities in the Hyannis district

8. CHIEF'S REPORT

- Run Volume is tracking
 - Calendar year-to-date 2018: 6,964
 - Calendar year-to-date 2019: 7,344
 - Mutual aid given: 114
 - Mutual aid received: 134
- Chief Burke said the firehouse can cover 3 simultaneous calls but over that number firehouse is understaffed
- The Mass Maritime interns are up and running – presently assigned to organizing inventory

- There were 7 candidates interviewed, 4 follow-up interviews are being scheduled and then 3 candidates will be chosen from that group to be brought before the commissioners for review in February 2020
- Capt. Webb is reviewing emergency response history to ensure that during future emergency responses, the right apparatus is brought to the right location
- 1 FF was injured during the 12/23/19 Murray Way duplex fire – the FF will be back on duty starting on 01/09/20

9. PUBLIC COMMENT

- None

POTENTIAL EXECUTIVE SESSION

- None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to Adjourn

Adjourned at 8:08 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District