

Hyannis Fire Department

New Headquarters Building

Meeting Date: October 17, 2019

Meeting opened at 3:33 PM

Meeting Minutes of September 12, 2019 were tabled for corrections.

Construction update

- PVG handed out a sheet showing the outstanding punch list items but was missing the attic and the weather sweeps.
- The traffic pole was removed by Bell Traffic and the bolts were left just in case the town wants to add something in the future. It was suggested that a planter or something with minimal required maintenance be put on top of the concrete foundation to avoid having to remove it. CPB will contact the DPW to discuss further.
- The painter was scheduled to repaint the mezzanine this week.
- The trench drain repair should start on Monday, but CPB has not seen a schedule as of today. TB stated that he has seen a schedule and the entire repair should be done in two weeks.
- The front door is scheduled to be repaired tomorrow.
- CPB is working on a list of items which the staff believes needs to be corrected.
- There is still a problem with the Bator doors with the automatic closing and the resetting the boxes on a power failure. Some HVAC units also require a reset after power issues. VS stated there are still issues with the parking lot light not working.
- The backlit beam letters have not been installed yet, as CTA is claiming that they have not received a change order for that work yet, so PVG is working on the issue.
- There are no tags on all the valves and KBA and/or BER should be notifying CTA of the issue.
- Attic Corrosion – After CPB mentioned the issue at the last meeting, PC had a chance to see the issue and is concerned. PVG asked KW to have KBA inspect and issue a report about the issue. VS asked for a copy of the certification for the attic mold remediation previously performed.
- Training Hydrant – TB said that the work is complete. He is working on the only thing remaining, which is getting the as-built drawings for the water department.
- CPB asked about Training Tower access points, and KBA did not have an update
- EMS Dirty Sink Drain – After discussion by the Committee on the issue, KBA will issue instructions to CTA to have this installed properly. PVG will also follow-up.
- Sprinklers in Radio & IT Rooms – CPB and PVG to work together to find local options for pre-action sprinkler system install.
- Oil/Water Separator – PVG reported that the riser is on order and expected to arrive next week.
- CPB asked about progress on Commissioning Agent's punch list, but nothing to report yet
- Replacing Asphalt with Concrete – PVG still working on getting pricing and getting opinions on most viable options

- Osprey Pole – TB reported that the location could be a problem as there is a drainage system in that area that could be damaged by the equipment needed to install the pole. PVG would like to avoid causing any new problems. TB and CPB will look for a new area.
- Mechanic's Bay Door – CTA is trying to not replace the door and instead repair with Bondo, which is supposedly an industry standard. PC is not OK with that. RB noted that he is also concerned about the frame for that door not being square. TB said that he knows that the door and frame were hit with a lift by contractor or sub. CMS and KBA will inspect door and frame.
- PC asked if the tower stairs are sealed. PVG stated that he was told it had a clear sealer. RB does not believe that they were sealed yet. PVG to check with CTA to confirm.
- A question was raised on how the water controller on the hose reel was never done but was approved on a change order.
- There is a problem with the hot water in the sink under the mezzanine, as it takes three minutes to get hot water. PVG believes that the issue may be related to flow rate at the sink but will discuss with the plumbing engineer.
- CPB working on a list of items that need to be added and/or addressed after CTA is gone.

Change Orders

A list was issued to all the members to review all the issues and KW will provide a written explanation of all the items for the commissioners meeting. The dimmer switch for the kitchen was removed from the change order list as staff did not believe it was done yet.

PVG was asked to review the change order list to make sure that we received everything that we paid for. PVG will send a list of all these items to CPB and PC.

Griffin Electric came to install the remote monitor for the UPS but the unit was a surface box which is not acceptable.

The grounding contractor completed his work (R56 grounding audit) and we are waiting for the compliance inspection.

Financial Report

No changes other than the change order subject to approval will come out of the outstanding liability and no changes to contingency.

CPB asked if any further bonding would be required, as the full amount approved for the project was not bonded yet per previous financial advice. PVG does not believe it will be necessary to bond the full amount but will request the value of bonding on the project to date.

Closeout

KW reported that most of the closeout documents have been submitted.

PVG was asked about the record documents that will be available for the department to review after the project is done. Submittal Exchange, which is the online system, will within a month send us a thumb drive which will have all the information. This will also include all the as-built drawings and manuals.

RB raised the issue about the HVAC filters and does not believe they have been changed. PVG was told that the training has not been done as of this date. PVG will follow up.

A discussion about did BER inspected everything under their responsibility? Should we hire someone or extend the commissioning engineer services to double check all the MEP trades. KBA to respond.

A question was raised about the issues in the attic and the ducts sweating on the first floor. What we don't want is to leave the building with any problems.

Next Meeting – November 7, 2019

Adjourned 5:20 PM

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MMed)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)
Michael Dalmau (MD)
Ron Buscemi (RB)

CMS

Paul V Griffin CMS (PVG)
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW)
Jim Malonson (JM)