

# **Hyannis Fire Department**

## **New Headquarters Building**

### **Meeting Date: June 6, 2019**

Meeting opened at 3:32PM

Meeting Minutes from the May 2, 2019 were approved with the corrections.

### **Construction update**

CTA is planning to remove their trailer next week and will share the CMS trailer for the next month.

After the long delay to get the training hydrant approved the Water District wants some changes.

The fence contractor should be on site next week and there are only a few remaining punch list items in Phase 1. The door hardware will be delivered next week and hopefully installed ASAP.

### **Financials**

PVG outlined in the budget under construction the line labeled "Outstanding Liability". This line covers all the outstanding additional cost that might hit the project cost. This number is now at \$592,000 but will only come down as we will remain at least \$1,000,000 under budget, despite the bonding cost, which was charged to the project \$275,000. This includes interest, bond fees and legal.

9/11 Memorial is underway, and we were very surprised at the lighting cost will be \$10,000. PVG has sent the specifications to other suppliers to see if these are good prices. We will make provisions so we would not hold up the project.

IT and Radio room flooring the Chief and staff agree with installing the rubber flooring. The Chief wants an advance notice before the floor is installed. We will need to make sure that nothing happens during this work.

PVG asked Tom B. to remain full-time through July and part time thereafter as needed.

Roof tiles on the roof off the second-floor lobby the cost has been reduced to \$20,000. Everyone agreed to reject the work.

The steel plate on the training wall from CTA is \$8,000 and it was agreed to find a local company to do the work. Also, PVG would like a metal bracket around the safety sensors at the back roll up doors.

The issue about the training hook in the training tower is the concern is the lifting limits. At the time we were asked to install only one hook in the center apparatus bay. The question came up about the rated load on the existing hook and we need to get the engineer and testing company to test the hooks. We will also need to test the brackets outside the windows in the training tower.

A motion was made NTE to make changes to the sprinkler piping valve for \$5,000 and approved. Chief asked if this was built wrong. PVG replied that the valve was moved and at the time we knew it was a problem fitting, so it was a best effort to make it work.

Canopy Letters, KBA made a few changes based on a different letter. The cost from Griffin Elect did not include the proper credit for the work we owned. KBA has estimated the credit for the work and recommends the committee approve \$2,600.00. A motion was made NTE \$2,600, approved.

The lawn sign permit was filed with the Building Department with all the submittals and a check for \$200. PC stated he will issue a statement outlining the procedures for the use of the sign and submit it to the Building Inspector. PC stated he would look into the issue with the Town Hall.

#### **Other**

Lightning suppression is installed to protect the building and not the electronic equipment. KBA will be reaching out to a company that does the testing and get recommendations. There is a concern that the tower is tied into the building lightning system.

VS stated he has concern about the wet sprinkler system in the IT and Radio rooms and should this be a halon type fire extinguisher system? KBA will review the issue with their engineers.

PVG visited Baxter's Restaurant to look at their seagull deterrent system by installing a nylon wire around the outside eating area. There is also a problem with the radio tower with osprey. PVG will call the tower company to see what can be done to resolve this problem. PVG will call a contractor to install the nylon wire on the building between the spikes.

KBA provided a sheet showing the zone layout of the building's HVAC system and the location of the thermostats. The intent is to help trouble shooting if an issue occurs. MD stated his biggest problem is the training room thermostat does not control the unit. We are hoping to get the control company out to the building to perform a mini training. Soon we will have the commissioning agent complete his work and issue a report of any deficiencies. We will then keep holding the contractor's money until everything is working as designed.

There is a concern about the exhaust of the gear room to make sure it is in a negative air pressure. KBA will check the balancing reports.

The Chief asked when the date of turnover of Phase 3 will be. CTA is saying the end of June but under any condition we should wait until July 15<sup>th</sup> to make sure everything is done.

When will the plastic sheet be removed? PVG has been holding off taking down the barrier as we do not want the dust entering the Phase 1. When Phase 3 is complete CTA will need to reclean the apparatus bays in Phase 1.

A question was raised about painting the tower stairs. It was agreed to paint per the contract. Also, CTA has hired a contractor to remove the old light signal. There is still a question as to the sinking of the asphalt pavement which we will continue to watch.

CTA needs to revisit the concrete chip in the apron.

Please get the gas grill piping completed.

Next meeting will be July 11<sup>th</sup> at 3:30

Adjourn 5:02 PM

**Attendance:**

**Members:**

Peter Cross (PC)  
Victor Skende (VS)  
Greg Dardia (GD)  
Nathaniel Munafo (NM)  
Michael Medeiros (MMed) - *absent*  
David Kanyock (DK) - *absent*  
Chief Peter Burke (CPB)

**Fire Department/Town**

Dave Webb (DW)  
Michael Dalmau (MD)  
Ron Buscemi (RB)

**CMS**

Paul V Griffin CMS (PVG)  
Tom Buntich CMS (TB)

**KBA**

Kevin Witzell (KW)  
Jim Malonson (JM)

**Other**