

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING**

<b>Date Of Meeting:</b>	<b>Thursday, September 12, 2019</b>
<b>Meeting Place:</b>	<b>95 High School Road Extension Hyannis, MA 02601 in the 2<sup>nd</sup> Floor Training Room</b>

A quorum being duly present, Commissioner Cross called the September 12, 2019 Hyannis Fire District Commissioner meeting to order at 7:01 PM.

**PRESENT:** Peter Cross, Victor Skende, Laura Cronin and Dennis Sullivan

**ALSO PRESENT:** Chief Peter Burke and Reporting Secretary Colleen Murphy

**ABSENT:** Demetrius Atsalis

**I. OPEN SESSION:**

**1. MINUTES:**

- Upon a motion duly made and seconded it was voted to approve the minutes of the August 22, 2019

**VOTE: PASSES UNANIMOUSLY**

**2. CORRESPONDENCE:**

- Debe Schiavi, former Administrative Assistant to Chief Burke, sent the commissioners a thank you note which read:

Dear Mr. Cross, Mr. Skende, Mr. Sullivan, Mr. Atsalis and Mrs. Cronin – Commissioners: Thank you so much for the beautiful “dish garden” basket of plants from Bee and Blossom that I received on my “last day” in quarters. I am also appreciative of the time you took out of your day to visit with me that morning. It meant a lot.

I had an amazing career at HYFD. I was able to work with some of the finest and most professional people ever, who believed in what they do and will put their lives in danger to protect the citizens of your District. I have the utmost respect and pride for each and every one.

Thank you for allowing me to be “me” and do what I do best. I’m an administrator and love people and programs and gave the job 120% every day. I really did love what I did.

Thank you for everything.

Fondly, Debe

**3. PUBLIC COMMENT:**

- None

**4. STREET LIGHTS:**

- None

**5. OLD BUSINESS:**

- None

**6. NEW BUSINESS:**

- a. Appointment of 2 Probationary Firefighters
  - Chief Burke said he is in the process of testing 2 other potential FFs (Eric Anderson and Michael Hermann)
  - Earlier today both FF candidates passed the Candidate Physical Ability Test (CPAT)
  - The probationary FFs psychological test will happen on September 23, 2019
  - Chief Burke requested the commissioners appoint the 2 probationary FFs
  - Upon a motion duly made and seconded it was voted to appoint Eric Anderson and Michael Hermann effective October 1, 2019 contingent upon successful completion of pre-employment testing.

**VOTE: PASSES UNANIMOUSLY**

- b. Construction Update
  - On 090919, Commissioner Cross and Chief Burke toured the entire firehouse with the building contractor CTA representative, Kantorski and Building Project Manager Paul Griffin – going over what needs to be finished in order to close the build project
  - Commissioner Cross demanded CTA have a supervisor onsite while items are being fixed so that open items are fixed correctly and done once
  - Former firehouse sign will be refurbished for around \$4000 (USD) as the sign for the new firehouse
  - Four lights for the 9/11 Memorial have been installed
  - Firehouse letters on building will be replaced with LCD backlight letters
  - Fire suppression for IT and Radio rooms, the current wet sprinklers will be changed to dry system
  - Landscaper hydro-seeded memorial area
  - Looking at RFID cards for security gates
- c. Change Order
  - No new change orders
  - Commissioners holding off on paying the outstanding money to CTA until project is finished – about \$480,000 (USD)

**7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR**

- None

**8. CHIEF'S REPORT**

- HFD has been awarded a federal grant for peer fitness training
- Mathew Miles' retirement went through on September 30, 2019
- Last week, Engine 6 was out on routine maintenance off Cape, Engine 3 was in partial service as it lost its gearbox and the tower ladder was out of service for 36 hours
- The tower ladder was fixed Labor Day weekend, engine 3 came back and HFD had to borrow an engine from Yarmouth FD for 6 to 7 days to ensure HFD had coverage
- All engines are repaired by Minuteman – a Walpole, MA company
- Chief Burke said these vehicles can go rapidly out of service so he and Ron Buscemi are looking into how to avoid vehicle gap when possible and also deal with any future occurrences part of this will be to re-access the HFD capital plan
- The new ambulance was ordered but has not been delivered yet

- Firehouse Open House will be on Saturday, October 12, 2019 and will start with the Dedication of the Memorial in the morning and then Dedication of the Building and the Open House is in the afternoon
- Commissioner Skende asked if the commission will provide money for the event and FF Mike Dalmau stated the FF Union will also provide funds.
- Week of September 15<sup>th</sup> HFD will have training with the Massachusetts Department of Environmental Protection – there is no cost associated with the training as the training is funded by the Oil Spill Fund – this training is a Geographical Response Exercise
- There was a hazmat call from Nantucket that HFD responded to at the request of the State – The incident was resolved- not hazardous – the Commonwealth of Massachusetts paid for this response

**9. PUBLIC COMMENT**

- FF Mike Dalmau thanked the commissioners for showing their unwavering support by standing with the FFs and honoring the events memorializing the sacrifices that were made on September 11, 2001

**10. POTENTIAL EXECUTIVE SESSION**

- None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to Adjourn

Adjourned at 8:05 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District