

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING**

Date Of Meeting:	Thursday, March 14, 2019
Meeting Place:	95 High School Road Extension Hyannis, MA 02601 in the 2nd Floor Training Room

A quorum being duly present, Commissioner Cronin called the March 14, 2019 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

PRESENT: Peter Cross, Dennis Sullivan, Victor Skende, Laura Cronin and Demetrius Atsalis

ALSO PRESENT: Chief Peter Burke and Reporting Secretary Colleen Murphy

I. OPEN SESSION:

1. ACT ON MINUTES:

- Upon a motion duly made and seconded it was voted to approve the minutes of February 28, 2019

▪ **VOTE: PASSES UNANIMOUSLY**

2. CORRESPONDENCE:

- None

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- Commissioner Atsalis stated that he spoke with Heidi Nelson from Duffy Health Center regarding the light they requested. Specifically Ms. Nelson wanted the HFD to pay for the \$400 to \$500 (USD) one-time second-line installation fee. Commissioner Atsalis explained that the HFD pays for the Eversource electric bill (365 days a year until the light is no longer needed) but not for the additional one-time second-line fees. Any additional second-line fees are paid for by the new light requestor who is in this case is Duffy Health Center.

- Commissioner Cross said the new street lights going in on Sea Street are decorative lighting and they are not paid for by the HFD and the HFD has no involvement in anything to do with these new decorative lights

- Commissioner Cronin asked to have Verna LaFleur verify the number of lights we pay for with Eversource

- Commissioner Dennis and Atsalis to follow up with the Pontiac Street light request

5. OLD BUSINESS:

- None

6. NEW BUSINESS:

a. Chief's Annual Evaluation

- Commissioner Cross said he has all the evaluations and they are being reviewed

- Vote deferred until next meeting on March 28, 2019

b. Building Committee Report and Change Orders

- Phase 3 roof, electrical and plumbing are all being worked on presently

- Commissioner Sullivan requested that the yard be tidied up
- Commission Cross said he signed a Construction Change Directive (CCD) under protest. Commissioner Cross signed it after speaking with New Building Project Manager Paul Griffin. Commissioner Cross said the CCD had changes that were due to the building architect's errors. Paul Griffin said he is keeping a list of those errors and will go after the error list once the construction is finished. This was done to keep the project moving towards completion.
- April 1, 2019 our lease ends with the Sears Auto Garage – we will have to have a couple of vehicles outside, but impact will not be as projected since we will be at the end of winter/beginning of spring
- Change Order sheet dated March 7, 2019 reviewed
- Commissioner Cronin asked if the Change Order was part of the construction punch list previously discussed in prior meetings. Commissioner Cross said no these items on the Change Order are due to changes that were needed due stemming from fire house needs (e.g. wrong door hardware)
 - Upon a motion duly made and seconded it was voted to approve the Change Orders totaling \$48,369.62 (USD) dated March 7, 2019

- **VOTE: PASSES UNANIMOUSLY**

- c. Draft Budget Fiscal Year 2020 (FY20)

- In process
- Discussed addition of civil and professional staff in the earlier Workshop on 031419
 - * HFD has not added to FF staff in 20 years, call volumes substantially rising which was reviewed at the 031419 Workshop meeting
- FY 20 discussion will continue via 2 additional Workshops in coming weeks

7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR

- None

8. CHIEF'S REPORT

- Chief Burke stated that the 10-year Capital Expense Plan is based on preliminary of vehicles and radios, there should be no major building or systems expenditures except computers.
- Barnstable and Berkshire Counties are the only two counties in MA that operate on the MA state Radio System. MA State has issued a 5-year upgrade plan that will require new mobile and portable radios. The cost is estimated at \$450,000 (USD)
- There is a chance that some of the \$450,000 (USD) equipment could be bonded as part of the bonded program. We need to keep this in mind as we build our capital multi-year planning.
- So far we have spent about \$65,000 (USD) on Marine 1 electronic replacements and jet drives and other items that have failed along the way. The boat is 9 years old and in the water typically 365 days a years with exception of a haul out a couple of days in the spring and fall. The boat will need a lengthy refit. The issue is that we need to have a boat for rescue while Marine 1 is being refitted. We should look at a 18' to 20' trailer-able boat that will not cost a lot. We can

trade the 1969 16' Boston Whaler to help with the cost. Ostensibly the new 18 'to 20' boat would replace the 16' boat while also filling a gap when Marine 1 is being refitted.

- We would apply to for the Port Security Grant and also look to the state to see if they have any grants that we could apply for to help with the 18' to 20' boat expenditure
- Our ambulances are on a 3-year replacement cycle
- Engine 2 will be replaced next year
- Cars are on a 7-year review cycle and a 10-year replacement cycle

9. PUBLIC COMMENT

- Nathaniel Munafo stated that the By-Law Committee does not foresee any changes to the by-laws before the Annual Meeting
- Next By-Law Committee meeting tentatively to be held same day as a Annual Meeting

II. POTENTIAL EXECUTIVE SESSION

- None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to adjourn

Adjourned at 7:53 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District