

**HYANNIS FIRE DISTRICT**  
95 HIGH SCHOOL ROAD EXT.  
HYANNIS, MA 02601

CLERK – TREASURER  
Verna R. LaFleur

BOARD OF COMMISSIONERS  
Peter Cross  
Dennis Sullivan  
Laura Cronin  
Demetrius Atsalis  
Victor Skende

**BOARD OF COMMISSIONERS --- REGULAR MEETING**  
**FEBRUARY 14, 2019**

Chairman Peter Cross called the meeting to order at 7pm.

PRESENT: Commissioners Cross, Cronin, Sullivan, Skende and Atsalis and Chief Burke.

1. MINUTES: The minutes of January 24 were accepted as presented.
2. CORRESPONDENCE: None
3. PUBLIC COMMENT: None
4. STREET LIGHTS: Atsalis reported that Siemens cannot install light on existing pole. He has contacted Eversource and he is waiting to receive estimate of cost for a second line on Cedar Street. He will inform Duffy Center. Sullivan inquired about a request for light on Pontiac Street made by John Viola. Will follow up when Viola returns.
5. OLD BUSINESS: None
6. NEW BUSINESS: a. Building Committee Report: Cross and Skende reported on the progress to date on Phase III. Roof is water tight; the scaffolding is being wrapped with plastic sheeting and a space heater installed. The apparatus bay floor is scheduled to be poured in two weeks.  
  
b. Contract Extension – Construction Management Services: Contract with CMS expired October 31, 2018. (The original date for completion of construction.) CMS is requesting an extension of original agreement for services until May 1, 2019 or completion of project. Cross and Skende met with Paul Griffin and accepted a proposal for an additional fee of \$100,000. Skende made a motion that we accept this proposal and refer to our legal counsel to prepare contract extension. Seconded by Sullivan. Passed unanimously.

c. Chief's Annual Evaluation: Cronin has received the last Board evaluation and is in the process of tabulating the numerical results.

d. Preliminary Discussion Budget FY20: The Board received a draft budget prepared by Mrs. LaFleur (District Fixed Cost FY 2020). Skende raised question of discussing the budget without Board setting goals and objectives. Skende suggested a workshop might be held.

7. Items not reasonably anticipated by Chair: None

8. CHIEF'S REPORT: Chief received request from FF Jack Riley to participate in Educational Incentive Program under current contract. Riley will enroll in a paramedic program. The Chief has approved Riley's participation and Riley will be reimbursed upon successful completion of program and certification.

Eight officers attended a week long officer development program in Pensacola, FL. Attending were Capt.'s Storie and Kristofferson and Lt's Pike, P. Medeiros, Hennessy, Nagorka, Webb, and Lamothe.

Chief and Lt. Clough attended a 2 day Culture Camp at Drexel University funded by A FEMA grant. The Department took part in Fire Service Organizational Culture of Safety (FOCUS) survey. Chief reviewed updates and improvements within the Department and challenges going forward. Lt Webb presented statistical analysis of calls. Based upon the data, department is looking at staffing patterns, both uniformed and civilian, to develop longer term goals and objectives and the application for a SAFER Grant.

Discussion returned to District Budget for FY20 and the need to discuss goals and objectives for the District before establishing a budget. It was agreed the Board will meet in Workshop Session at 5pm prior to regular meeting on March 14 at 7pm.

9. PUBLIC COMMENT: Mike Dalmau stated that he saw planning between District and Department as being a positive development.

Meeting adjourned at 9:40pm.

Respectfully submitted,

Victor Skende  
Clerk