

Hyannis Fire Department

New Headquarters Building

Meeting Date: January 3, 2019

Meeting opened at 3:31 PM

Meeting Minutes from the December 6th meeting were approved as corrected on first page last line.

Construction update

PVG: Steel started Tuesday. Talked to chief about steel connections between phase 1 and the addition which will require connections through the partition wall. The contractor will start to prep the floor for the steel and radiant heating. After the floor is poured, they will start the masonry walls.

The contractor will need access to bay 4 to connect the steel and set up a staging around the hose tower which will lose the access to this door during this period.

Phase 1 punchlist – CTA is reporting that many items have been completed and within reason should be done mid-January. We still need the final location of the gas grill and the new water bubbler has been ordered. We talked about the sink and we will talk to MD after the meeting. Still having problems with the control contractor who is on site today. The caulking of the folding doors was an issue with the contractor, and it was resolved this week with ownership.

At today's contractor's meeting instructions were made very clear with communication to the Chief daily regarding what will happen over the next two weeks. There will be some time when Bay access will be an issue and the FD will need to make adjustments.

The fencing went up this week around the site. DW asked about the issues with the locks. David questioned the locking of the first aid room and there is no lock in the lobby. The intent was to leave this door open and the issue is we need a closure on the door going to the kitchen area. Also, the handle for the exit door in the rear has been ordered but was never in the contract. We need to change the hardware for the doors on the second floor where the offices were changed. The door pull weight was not adjusted and needs to be resolved. The installer stated it is the wrong hardware but that is not correct.

There is still water coming from the heater vent and it looks like the vent cap needs to be changed. Chief questioned are the unit heaters working above the ceilings. They work but are not connected to the BAS system. TB will install a removable thermostat so we can watch the temperature. Bator door has hired a new local company about making corrections to the folding doors. There are still several issues that need to be resolved.

PC talked about the door in stair 1 must be replaced and not repaired. There is an issue with an exterior door not closing completely and we must make an adjustment.

Financial Report

Still under budget and no changes this month.

Change Orders

PVG issued a copy of the draft change order listing all the items. A line has been placed next to all the items which were approved prior. There are only a few items that have not been completed. A motion was made to approve \$61,307.19. Approved.

Open items

DDS came and did adjustments to the dryer exhaust controls and why are they different. Chief requested the continuous running of one of the exhaust fans in the apparatus bays. That was by design to allow the flushing of the air when the Plymovent vent system stops.

We have a cost estimate of the sign, but it doesn't not tell us enough about the screen in the sign.

The Chief told the committee that he found a location to rent a garage at \$2,000 month which will be paid from the project. This will save the cost of the temporary tent costing \$100,000.

KBA has the final rendering of painting the cross in the front lobby. The group agreed to use the wider exterior line. The work will need to be done on a Saturday and will need an escort to deal with visitors.

Question on the barn doors will be here the second week of January. A test to correct the shower threshold but the problem is still curtain is not long enough. TB will purchase a temporary rod and curtain to see if that will resolve the issue.

TB asked what time the contractors can start to install the barn doors. Chief stated that we can make everything work once he knows what will happen.

Are we making progress with the control contractor? The problem is we don't have access so we can not tell you where we are on completing this system. Just for the record we are not paying the contractor which has been over 4 months.

Next meeting February 7, 3:30PM.

Meeting adjourned 4:24 PM

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS) *absent*
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MMed)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)
Michael Dalmau (MD)
Ron Buscemi (RB)

CMS

Paul V Griffin CMS (PVG)
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW)
Jim Malonson (JM)

Other