

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING**

Date Of Meeting:	Thursday, December 13, 2018
Meeting Place:	95 High School Road Extension Hyannis, MA 02601 in the 2nd Floor Training Room

A quorum being duly present, Chairman Cross called the December 13, 2018 Hyannis Fire District Commissioner meeting to order at 7:01 PM.

PRESENT: Peter Cross, Victor Skende, Dennis Sullivan, Laura Cronin and Demetrius Atsalis

ALSO PRESENT: Chief Peter Burke and Reporting Secretary Colleen Murphy

I. OPEN SESSION:

- Per request of Chief Burke, Commission takes the agenda item #6a out of order regarding the appointment of FF John Riley and FF Adam Riker to permanent status ending both of their 1-year probation with the Hyannis Fire Department

- Chief Burke asks the commission to appointment FF John Riley who was hired on 12/18/17 to permanent status ending his 1-year probation with the Hyannis Fire

VOTE: PASSES UNANIMOUSLY

- Chief Burke asks the commission to appointment FF Adam Riker who was hired on 01/01/18 to permanent status on 01/01/19 ending his 1-year probation with the Hyannis Fire

VOTE: PASSES UNANIMOUSLY

- Chief Burke continued with a presentation per Chairman Cross' request on the readiness of The HFD with EMS Active Shooter scenario. EMS Supervisor Mike Medeiros presented a 10-minute overview on this topic

- o In September 2016, HFD started putting personnel through Tactical Emergency Casualty Care (TECC) training. TECC is combined training for fire and police on how to handle active shooter events. How TECC training works is the police clear a certain area of a building/location and then fire personnel with the protection of the police enter the cleared area to start treating casualties so they can be moved to a casualty collection point. This training is designed to decrease preventable deaths in a tactical situation.
- o In September of 2017, HFD trained personnel on rescue task force training in preparation for an active shooter training event at Macy's in the Cape Cod Mall exercise in October 2017
- o In January 2018, Chief Burke sent EMS, EMS Supervisor Mike Medeiros and Lt. Nate Coughlin, who is a member of the SWAT team, to Stop The Bleed program. Over 2018, we trained a majority of our FFs in-house and hope to start training the public
- o July 2018 Mike went to ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training and other FFs went to ALICE Trainer sessions. This is to be pushed out

to Barnstable Schools. We have several trainers in-house so the HFD can work with the Barnstable Police to implement ALICE in the town schools

- o HFD also had the Texas A & M Active Shooter Development Work Shop, which works in conjunction with ALICE training. The training was on how to set up ALICE exercises in the schools
- o The ambulances are stocked with Armor and Kevlar helmets, sling packs to help handle extremity bleeding in protected cleared zones and another duffle bag with more supplies which will be positioned at the casualty collection point
- o Chief Burke said a lot of the active shooter training is transferable to other emergencies. The armor also helps with protecting fire personnel when they are called to a domestic violence scenario/ striking attacks. We are investing in items that are useful in multiple environments.

1. ACT ON MINUTES:

- Upon a motion duly made and seconded it was voted to approve the minutes of July 26, 2018
- Upon a motion duly made and seconded it was voted to approve the minutes of November 8, 2018
- Approval of Minutes for Public Hearing November 28 moved to January 13, 2019

2. CORRESPONDENCE:

- None

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- None

5. OLD BUSINESS:

- None

6. NEW BUSINESS:

b. Building Committee Report:

- Chairman Cross said the 7-page punch list was discussed. There are design flaws that The Committee is addressing with the Project Manager Paul Griffin to solve
- Old station demolition is going well. A lot of work has been done particularly around the asbestos removal
- The forth bay will eventually be taken away to continue the next phase of construction
- Temporary shelters were investigated for the displaced fourth bay vehicles and prices were exorbitant so a decision was made to seek local shelter and what was available was the old Sears Auto Center which is available until March/April 2019
- Chairman Cross said the cost for the temporary housing will fall under the Contingency Funds
- Chief Burke asks the commission to approve a move to sign a lease agreement for the old Sears Auto Center rental and monies will be taken out of the Contingency Funds

VOTE: PASSES UNANIMOUSLY

c. By-Law Committee:

- Nathaniel Manufo said the first committee meeting of the year happened December 12, 2018 and the main objective presently is to make the bylaw changes approved last annual meeting. The Committee asked for the Commissioners' approval to go to the attorney to make sure all approved bylaw changes are correctly incorporated into the bylaws

7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR

- Commissioner Sullivan mentioned there is no flag pole at the new fire station
- Commissioner Skende said the FFs are working on a 9/11 memorial on corner of High School Rd and Stevens' Street which the flag pole will be part of that memorial
- Chairman Cross said a new sign is being designed for the front of the new fire station with a public message component

8. CHIEF'S REPORT

1. The Recognition Awards Ceremony will be held on December 20, 2018 at 5 PM
2. FF John Puleo will be starting Massachusetts Fire Academy on 01/01/19
3. Ladder testing was completed on December 13, 2018. Chief Burke is continuing to work with Capt. Lawrence on developing training initiatives. The Self-Contained Breathing Apparatus (SCBA) training is already completed; ground ladders and ice rescue training is scheduled to be completed next.
4. Continuing to work on refining dispatch procedures

9. PUBLIC COMMENT

- None

II. POTENTIAL EXECUTIVE SESSION - None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to adjourn

Adjourned at 7:55 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District