

# Hyannis Fire Department

## New Headquarters Building

### Meeting Date: August 2, 2018

Meeting opened at 3:37 PM

Meeting Minutes for June 28, 2018 and July 12 were approved.

### Construction Update

There is finally a sizable crew which has allowed the pace of work to increase. Griffin Electric has workmen wiring the apparatus bays; the generator will be delivered this week with the new tank; ceiling tile cut are being installed everywhere; above ceiling inspection have been done by electrical, mechanical and plumbing engineers; fire stopping inspection by UTS showed a few failed areas and they will return next week. A pre-construction meeting was held today for the epoxy flooring. The curtain walls have started but there is a glass issue and the contractor will install temporary glass for now. The high-density file cabinets and carpeting were installed in the entire area. The fuel station is being installed and will need to be fully tested before use. Fire Alarm testing and elevator inspection should be within a few weeks. The front apparatus apron will be poured Monday, which will allow the final coat of asphalt. A three-phase moving plan has been created. First day about five days before the relocation, several library carts will be brought in so the binders and books will not be required to be packed rather placed directly on the carts. On this day, the movers will take any boxes that are ready to go to the new building. Day two about 1 to 2 days before the move continue to move anything that is ready and day three will be the relocation where everything will go. PVG will plan on having two movers on site the first day in the new building to allow anyone to make adjustments within their area. We will need to work with Ron B to see if we need any heavy lifting equipment for the maintenance equipment. The movers will not move or pack any chemicals.

One question is do we need to move the fire hose racks? KBA stated to layout an area for these hoses to determine an answer for this question. PVG suggested for phase one to take the hose racks that we have because the final storage is in phase three.

The oil tanks were removed with no issues including contaminates in the ground. CTA plans on installing locks on all the exterior doors to get the building 100% locked. The Chief requested a key just in case they get a call and need to enter.

Question - has the fitness equipment been ordered, yes. What is the delivery date, PVG was unsure as of today?

Financial Report – No surprises as we continue to pay CTA and consultants. We have paid \$716,655 for the technology and furniture.

Question - about where we stand with the window testing which will be this week, also, the concrete chip in the apron was approved to be fixed based on the product submitted to KBA. Chief questioned the missing outlets in the archive room on the second floor and the Union office. Chief is concerned that there may be other areas where items are missing. PVG stated at some point we should do a walk through to make sure everything is installed. If you remember several of these items were directed by fire department staff without my knowledge.

MD stated the door in the extractor room seems like it is missing something or not installed correctly also, the door from the gear to the day room should be restricted. Can we look into some type of decking on the flat room looking out Deb's desk area, KBA will review?

Question - will the exterior trim turn moldy because it was not painted before installing the gutters? The product is a PVC produced and will last over 50 years and will not grow mold. Is the flashing installed like a traditional house roof? The spec details (as shown by KBA) shows the plywood being cut back, rubber membrane being installed then the drip edge and roofing shingles.

### **Change Orders**

None

Requesting approval for \$15,188 to purchase and install the barn doors as requested. A motion was made and voted on with approval.

Move schedule is still up in the air but we continue to meet with the phone and data company to make sure that everything is covered. The contractors have been told that they must be done August 30<sup>th</sup> with the move mid-September. Is there a rush to delay the move, PVG stated the biggest issue is getting the concrete and masonry done before the cold weather on phase three. There are also vendors that if we don't make the move on this date we could be pushed back on the available for 30 to 60 days.

Next meeting will be September 6, 2018 at 3:30 PM

Motion to adjourn at 4:35 PM

**Attendance:**

**Members:**

Peter Cross (PC)

Victor Skende (VS)

Greg Dardia (GD)

Nathaniel Munafo (NM)

Michael Medeiros (MMed) - ***absent***

David Kanyock (DK)

Chief Peter Burke (CPB)

**Fire Department/Town**

Dave Webb (DW)

Michael Dalmau (MD)

Ron Buscemi (RB)

**CMS**

Paul V Griffin CMS (PVG)

Tom Buntich CMS (TB)

**KBA**

Kevin Witzell (KW)

Jim Malonson (JM)

**Other**