

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING**

Date Of Meeting:	Thursday, August 23, 2018
Meeting Place:	95 High School Road Extension Hyannis, MA 02601

A quorum being duly present, Chairman Cross called the August 23, 2018 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

PRESENT: Peter Cross, Dennis Sullivan, Laura Cronin, Demetrius Atsalis and Victor Skende

ALSO PRESENT: Chief Peter Burke and Reporting Secretary Colleen Murphy

I. OPEN SESSION

1. ACT ON MINUTES:

- a. Upon a motion duly made and seconded it was voted to approve the minutes of August 8, 2018

VOTE: PASSES UNANIMOUSLY

- b. Approval of Minutes for June 14, July 26, moved to September 13, 2018

6. NEW BUSINESS

- Per request of Chief Burke, Commission takes the agenda item 6a out of order– the affirmation and appointment of two (2) new Firefighters

VOTE: PASSES UNANIMOUSLY

- a. One (1) current vacancy and one (1) pending vacancy, Nickolas Omerzu and Jeffery Born have both gone through Hyannis District Firefighter hiring process. They both went through the interview, psychological, physical and the Physical Abilities Test (PAT) as required. Chief Burke respectfully requested Commissioners to vote to affirm Nickolas Omerzu and Jeffery Born employment and waive the 15-day waiting period

VOTE: PASSES UNANIMOUSLY

2. CORRESPONDENCE

- Commissioner Victor Skende sent offer letter to Colleen Murphy outlining procedures and stipend for minutes reporting

3. PUBLIC COMMENT

- Open public comment seeing no one close public comment

4. STREET LIGHTS:

- Light out at end of Ocean Street by Kalmus Beach end, Commissioner Demetrius Atsalis will report to street light authority - Eversource

5. OLD BUSINESS:

- a. Chairman Cross is moving ahead with Town Council on receiving a share of the Steamship Authority embarkation fees

6. NEW BUSINESS: (continued)

- b. Building Committee Report:

- i. Commissioner Skende – new firehouse build out status – next week working on epoxy floors but painting behind schedule

- ii. Chair Cross noted there are challenges across project with supply chain (such as obtaining tempered/safety glass, concrete) and labor
 - iii. Chairman Cross said at CTA Construction Manager contractor meeting, Lt. Dave Webb and Commissioners stated that the new firehouse must be move-in ready. A lot has to be accomplished between now and September 13, 2018 (move-in date). Commission agent (Symmes, Maini, McKee Associates) presently going through new Firehouse checking on mechanical systems; other items also being worked on are walls getting painted, cabinets getting installed but still a lot has to be completed for move-in ready. Chief Burke and a group of FFs gave list of must be completed to CTA Construction Manager contractor. Project Manager Paul Griffin is working towards September 13, 2018 move-in date. Chief Burke and team have complete moving plan and are ready to go on September 13, 2018.
 - iv. Approval of Change Order #66 (Bunk Room Sliding Barn Doors): \$15,188.43
VOTE: PASSES UNANIMOUSLY
 - v. By Law Committee Report - Nothing to report
 - vi. Alternative Sources of Revenue – discussion moved to September 20, 2018
7. Items not reasonably anticipated by the Chair – None
8. CHIEF'S REPORT
- a. Chief Burke sincerely thanks Commissioners for the financial support and for attending the services of Lieutenant Richard Knowlton on behalf of himself and the FFs
 - b. Items to be discussed for the Fiscal Year 2019 (FY)
 - i. Replacement for engine 2
 - ii. Replacement of an ambulance
 - iii. Marine 1, which is 10 years old, has both mechanical (i.e. motor) and structural (i.e. hull is starting to corrode) challenges that need to be addressed. Chairman Cross stated this is a budget item and we have \$20,000 dollars in the budget but also realizes more money may be needed to fix Marine 1.
 - iv. Lieutenant and Captain's Promotional Exam Proposal due at the end of this month. At the July 26, 2018 regular Hyannis Fire District Commission meeting, Chief was given authority by Commissioners to move ahead with this proposal and he has received two (2) proposals. This process will be concluded by the end of September 2018
 - v. Chief Burke has started the Training Captain replacement process as Captain Kenny is retiring in October 2018, we have 2 applicants for that position, we gave them their process on August 22, 2018 and we will be conducting that in October 2018
 - vi. Dispatch transition is going extremely well. They have had some personnel turnover and just had their second round of hiring for that position. Lieutenant Lawrence involved in the hiring process and will be involved in the training as well for those 4 positions.
 - vii. Triennial airport exercise at the airport scheduled for September 5, 2018, kicks off at 5:00 PM – both on airfield and on Lewis Bay. It will simulate mid-air collision with one plane going into Bay and one plane landing safely on the airfield.
 - viii. 9/11 Remembrance will have a small, respectful ceremony due to building construction, the move on September 13, 2018 into new fire house and public parking challenges

9. PUBLIC COMMENT

- a. FF Mike Dalmau thanked Commissioners for their support of and for the recognition of Lieutenant Richard Knowlton and his family with the Gifts of Funds.
 - i. Union 2172 will fund the kitchen table expenditure for the new station. All Cape Welding donated the steel support structure, as Lt. Rick Knowlton worked for them for a time. Rich Alger will do the millwork and finishing of planks for the tabletop.
 - ii. In-house last supper for the old Fire House will be for anyone who has worked for Hyannis Fire District only. We will have it catered and Union 2172 will work with Chief Burke to cover the costs.
- b. Commission will put on agenda the discussion of the Gifts of Funds after the Firehouse move

II. POTENTIAL EXECUTIVE SESSION - None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to adjourn

Adjourned at 7:42 PM

Respectfully submitted,

Colleen E. Murphy,

Recording Secretary, Hyannis Fire District