

# Hyannis Fire Department New Headquarters Building

Meeting Date: May 3, 2018

Meeting opened at 4:32 PM

Meeting Minutes from April 5, 2018 were approved.

## **Construction Update**

PVG outlined the progress of the construction which included the 14-day schedule. The Building Inspector has approved boarding of all walls. Dig-it is preparing the site for pavement which should happen the first week of June for about half of the site. The generator and fuel station pads are being prepared for concrete. The paint and bathroom tile contractors are scheduled for the week of May 21<sup>st</sup>. CTA has been instructed to get the IT and Radio rooms ready with plywood, paint, doors, and power for May 15<sup>th</sup>. The rollup doors will start being installed May 14<sup>th</sup> and the folding doors are now on the ship and we await the tracking number. The power pole per the Chief is scheduled to be installed next week.

Question was asked how many racks we own. We are waiting an answer. PVG talked to the subcontractors about how many IP addresses they need. The only one who needs an address is the control contractor. DW stated that in order to make the cutover date, the IT and Radio room need to be ready to all the District Vendors May 15 for the cutover on June 15<sup>th</sup>. The biggest issue is the power, but the Chief stated we will get a generator. We will run temporary circuits to each room. As it stands right now we need to plan to move to the new station on July 30<sup>th</sup>.

We had a second meeting with the commissioning agent today who is pushing all the contractors to get their information submitted for all the startup of equipment and testing. The one major issue pointed out was the balancing of all the HVAC systems. The commissioning agent owes spot checking 15% of the system.

PVG suggested once we know the date the building will be ready, we can start meetings on the procedures to get everything moved.

NM asked about the workman who was hurt. This was caused by two workers pushing a cart of drywall when the front guy who was pulling the cart fell over on his legs causing serious injury.

## **Financial report**

PVG outlined the latest changes in the budget which is mainly to add purchase orders for equipment. As a reminder several items were withdrawn from the construction contract to allow purchase of items directly in a better controlled manor. A new line has been added to show these costs in the construction section.

Contingency now shows a value of \$2,291,861 after the release of the latest list of purchase orders.

## Change Orders

A simple explanation of the terms, PCO is a Proposed Change Order, which provides us the cost of any additional work to obtain approval from the owner. A CCD is a Construction Change Directive which allows the contractor to proceed with the work with or without an agreed price. The documents outline the methods on how the price is determined. PCO 20.1 lobby modifications to slab \$6,268.02

PCO 21 Additional Controls at doors \$17,781.71

PCO 22 Upper Lobby HVAC Modifications \$0

PCO 23 Data Port Changes \$13,702.04

PCO 24 to add a truck fill location at each apparatus in all bays \$13,504.04

PCO 31 electrical modifications to add outlets, data and telephone including areas where the change of use requires additional support. \$63,593.35

PCO 41 cost for installing the Purvis system equipment and the wiring changes between the bid set of alert system to the new Purvis equipment. \$53,501.68

PCO 43 is the cost to install empty conduits across all driveways and walkways for the future irrigation system \$9,576.22

CCD 004 to install the plywood in the IT room NTE \$1,000

CCD 005 Reconfigure wall layout in admin area NTE \$5,000

CCD to install a card reader in the rear of the building which was not planned

CCD is to install the proximity card reader for the two gates to allow the truck approaching to open the gate

CCD 007 to change the eye station to be wall mounted due to the space in this area. NTE \$2,000

CCD 008 to cover the cost to install the insulation at the eve area which was a failure to designate the correct trade. NTE \$6,000

CCD 009 Cover cost of product change to MondoArmor Strength.

There will be at least one open electrical item for the rear door change of the fixture due to size of the overhang.

Total of these changes **\$196,927.06**

Motion by VS and seconded by Chief to cover the cost of the change orders and CCDs.

Chief outlined the cost of computers, monitors, switches, etc. from Ockers for a total of \$436,000 which will be transferred from contingency. Also, we still don't have the proposal from W.B. Mason, but these costs will be taken from a different line which we have \$300,000. A motion was made by GD and seconded by MMed for \$436,000 NTE based on the lasted proposal cost by vendors.

A sample gear locker should be delivered to the station for review next week.

PVG informed the committee that CTA was terminated from the project in Dedham. The principal of CTA called PVG to present their side of the story. In short, their opinion is that Dedham ran out of money and CTA had legally requested proof of funds. Dedham failed to provide these documents and terminated them for cause. The project is a very complicated renovation of a 100+ year old building which had many structural issues. The architect claims that due to statements on the drawings CTA owns the work. This should in no way effect the Hyannis project and we have made sure that we only pay for work that is completed and accepted. This story to be continued.

Next meeting is scheduled for Tuesday June 5, 2018 at 4:30PM

**Attendance:**

**Members:**

Peter Cross (PC)  
Victor Skende (VS)  
Greg Dardia (GD)  
Nathaniel Munafo (NM)  
Michael Medeiros (MMed)  
David Kanyock (DK) - *absent*  
Chief Peter Burke (CPB)

**Fire Department/Town**

Dave Webb (DW)  
Deputy Chief Melanson (DCM)  
Michael Dalmau (MD)  
Ron Buscemi (RB)  
Tim Simkins (TS)

**CMS**

Paul V Griffin CMS (PVG)  
Scott Lubker (SL)  
Tom Buntich CMS (TB)

**KBA**

Kevin Witzell (KW)  
Jim Malonson (JM)  
Todd Costa (TC)  
Kristen Smith (KS)

**Other**