

HYANNIS FIRE DISTRICT
95 HIGH SCHOOL ROAD EXT.
HYANNIS, MA 02601

CLERK – TREASURER
Verna R. LaFleur

BOARD OF COMMISSIONERS
Peter Cross
Dennis Sullivan
Laura Cronin
Demetrius Atsalis
Victor Skende

BOARD OF COMMISSIONERS --- REGULAR MEETING
MAY 24, 2018

Chairman Cross called the meeting to order at 7 pm.

Present: Commissioners Peter Cross, Laura Cronin, Dennis Sullivan, Victor Skende and Chief Peter Burke.

Absent: Commissioner Demetrius Atsalis

Chairman Cross requested that agenda Item 6.b be taken out of order. Chief Burke introduced Linden Alger to the Board. Linden has been an intern at the Department during his senior year at BHS. The program has given the Department access to future candidates for the fire service. Alger reported on his time here during the school year. He was impressed with the FFs who volunteer their time to serve the department and the community. He was appreciative of the FFs who took time to take him through the workings of the department. He thanked the Chief, Deputy, officers and firefighters for taking time to make his experience so meaningful. Chief said that after spending 8 or 9 hours a week Linden had become part of the family. Alger is an excellent student athlete and will be attending EMT school this fall. He hopes to become a firefighter.

1. MINUTES: The minutes of May 10, 2018 were approved as presented. Motion made by Sullivan and seconded by Cronin.
The Executive Session Minutes were discussed and were voted to be released. The minutes will be available for review in the Clerk/Treasurer's office. Cross suggested that members review the minutes and vote on acceptance at the next meeting. They then would be part of the permanent record. Cronin pointed out that the July 8th minutes were incorrectly listed as 2018.
2. CORRESPONDENCE: None
3. PUBLIC COMMENT: Nathaniel Munafo commented on the Annual Meeting. There was discussion after the meeting that some present would have liked the opportunity to hear more about the accomplishments of the past year. He also reminded the Board that the By Law change required the Board to establish penalties by the end of June.
Cross asked Chief to research what appropriate penalties might be. Chief offered that there are programs available that can flag individuals or facilities.
4. STREET LIGHTS: Cross received request for street light from the Duffy Center. The request will be forwarded to Atsalis.

5. OLD BUSINESS: Sullivan reported that he had discussed the invoice submitted to the Steamship Authority with Bob Jones. The SSA is waiting for insurance settlement.
6. NEW BUSINESS: a. Election of Officers: Cross asked for nominations for Chairman. Sullivan nominated Cross. Seconded by Cronin. Voted unanimously.
Cross asked for nominations for Vice Chairman. Sullivan asked that the Clerk should be elected first. Sullivan asked Skende if he would accept nomination for Clerk. Skende agreed but with the understanding that he would not provide minutes. It was agreed that the Board should hire someone to prepare minutes. Sullivan nominated Cronin for Vice Chairman. Cronin expressed concern that Atsalis was not present. Skende offered that Atsalis had spoken with him and Atsalis had no objection.
 - b. Presentation of Linden Alger: Taken out of order.
 - c. Dispatch Working Group: Rescheduled to next meeting.
 - d. Building Committee Report: The CTA "Two Week Look Ahead" was distributed to the Board. Cross and Skende reported on progress to date. A lot is happening on the inside. A major glitch has been getting Verizon to place a pole on the south east corner of the site before Eversource can bring power to building.
 - e. Alternative Sources of Revenue: Cronin has talked with Town Councilor Jen Cullum and she had reservations concerning the District receiving the ferry embarkation fees. Cullum would support the District seeking to raise the embarkation fees and then going to the Council. Cronin said Councilor Dagwan is supportive. Skende suggested that we need the support of the business community. We need to build a working relationship with the BID and Hyannis Chamber. Cronin agreed.
 - f. Setting Goals and Objectives: Cross asked for commissioner's input. Items suggested were: hiring someone to prepare minutes, setting fees for false alarms, identifying possible fees for service, an embarkation fee at the airport, billing private carriers (Rectrix, Cape Air, etc) for service. establish relationships with business community.
 - g. Chief's Evaluation: The Board discussed the date for the Chief's next evaluation. The Chief's performance was last evaluated after six months of employment per contract. Skende recalled that at the time we had discussed doing the next evaluation in January and not on the anniversary of his hire. Cronin felt that was the case. Cross advised the Board to make a note to review the instrument we used last in September. The Board agreed that the next evaluation would take place in January 2019 and annually thereafter. The Chief concurred.
7. Items not anticipated: None
8. CHIEF'S REPORT: SCBA training was conducted last week and expect that they will be in service in the next week or two.
Dispatch Training has continued this week. Chief has been impressed with the caliber of dispatchers that were hired. Lt. Webb said training has gone well. The dispatchers are excited about the job. This is a big operational change for the department. Transition to joint dispatch should happen on June 18th.
The Chief described the change in the Running Order. The present system was described as somewhat haphazard. Beginning June 4th there will be three 3-person companies. The company will remain together who will be remain together, hopefully most of the shift. To

Currently there is no way a Company commander can track his personnel - a real time challenge. The downside to this is that there will be 3 persons on an engine company. Ideally there should be four. The department will run the tower ladder more frequently on calls to ameliorate this deficiency. The FF are amenable to this change. The Chief acknowledged he will need to continue to monitor this change.

The grant application for hose replacement has made it past peer review. We should hear from the grant in the Fall.

Officers meeting has been looking at day to day operations and how to move forward. Chief shared a draft document of a Strategic Plan.

The Union under leadership of Mike Dalmau participated in the Sturgis School Clean-Up Day. Eight FF volunteered to join in the street clean-up.

Skende asked about the status of the suggested intern for IT. Chief reported that he had found a student from the Maritime Academy who is familiar with our new records management system. He will work with Webb and M. Medeiros.

9. PUBLIC COMMENT: Nathaniel Munafo thanked the Chief for his remarks before the Greater Hyannis Civic Association which were well received.
Dalmau recommended that the Board make the web site more inter-active and provide on line services such as FPO on line fees.

Meeting was adjourned at 8:35pm.

Respectfully submitted

Victor Skende
Clerk