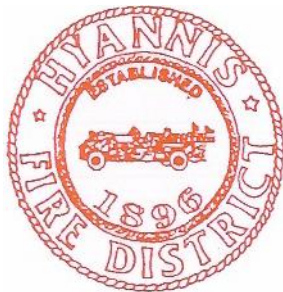


One Hundred and Twenty-Second
ANNUAL REPORT
of the
OFFICERS
of the
HYANNIS FIRE DISTRICT



1896-2018

Annual Report 2017
Annual District Meeting and Warrant
for May 16, 2018

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HYANNIS FIRE DISTRICT

BOARD OF COMMISSIONERS

Peter Cross	(Term expires 2020)
Victor Skende	(Term expires 2018)
Demetrius J. Atsalis	(Term expires 2018)
Laura Cronin	(Term expires 2019)
Dennis S. Sullivan	(Term expires 2019)
Deborah Krau, Moderator	(Term expires 2018)

CHIEF OF DEPARTMENT

Peter J. Burke, Jr.

DEPUTY CHIEF

Dean L. Melanson

CLERK/TREASURER

Verna R. LaFleur

HYANNIS FIRE DISTRICT
95 HIGH SCHOOL ROAD EXT.
HYANNIS, MA 02601

CLERK – TREASURER

Verna R. LaFleur

BOARD OF COMMISSIONERS

Peter Cross
Dennis Sullivan
Laura Cronin
Demetrius Atsalis
Victor Skende

REPORT OF THE BOARD OF COMMISSIONERS TO THE VOTERS

The Mission of the Hyannis Fire District, founded in 1896, is to provide fire prevention services, extinguish fires, emergency medical care, and rescue and ambulance services within the district. The job of the elected Board of Fire Commissioners is to provide the dedicated and highly trained women and men of the Hyannis Fire Department with the equipment and facilities needed to safely carry out these important tasks. As the governing body the Commissioners do not participate in the day to day operations of the Hyannis Fire Department.

The Hyannis Fire District is a municipal entity much like the town of Barnstable but on a much smaller scale. The District has elected officers governed by a set of by-laws, an annual election, an annual meeting, and the legal ability to tax property owners to finance the operation of the District. The Board of Commissioners is charged with the responsibility of providing the best possible fire and rescue services for the Village of Hyannis at the lowest possible price.

After an exhaustive search Peter Burke of Barnstable was chosen as Chief to lead the Hyannis Fire Department. Chief Burke was sworn in on July 24th. He was most recently the Deputy Chief of the Barnstable Fire Department. The search Committee was made up of Commissioners Dennis Sullivan and Laura Cronin, Union President Mike Dalmau, and Captain Eric Kristofferson. We thank the women and men of the Hyannis Fire Department for maintaining the department at its usual high level of professionalism and efficiency as well as their patience during the transition period.

Our new firehouse is under construction and progress can be viewed by going to hyannisfire.org and clicking on the live camera feed. The weather has been a main factor in our progress so far. Frequent rain, high wind, extreme cold and four Nor'easters in less than a month have made it a challenge for the construction crews. Phase one is the construction you see now. Phase two is moving into the partially completed firehouse and the demolition of the existing firehouse. Phase three is the completion of the training tower, the remaining new bays, and landscaping. The Building Committee and many members of the department, some on their own time, are working closely with our Project Manager, Paul Griffin, and our Contractor, CTA

to work out the many details that come up as the project progresses. We thank them for their time and effort and are all looking forward to the completion of the project.

In February The Board of Commissioners settled our union contract with Hyannis Firefighters Local Union 2172 IAFF AFL-CIO. The agreement is two contracts. One that is retroactive to July 1, 2017 and runs until June 30, 2018 to finalize the contract that expired last June 30 and one that starts July 1, 2018 and runs for the next three years.

The By-Laws Committee continued their study as required by the By-Laws and their recommendations can be found elsewhere in this report. Changes to the By-Laws can only take place by a two-thirds (2/3) vote of the citizens at a duly warned special meeting or at our annual meeting. According to Section XII of the By-Laws the By-Laws Committee must be appointed by the District Moderator within thirty (30) days of the annual meeting. Changes to the By-Laws do not need the approval of the Board of Commissioners.

The finances of the Hyannis Fire District are audited annually. The audit for the fiscal year 2017 was conducted by CPA Bill Fraher. His report is quite lengthy and may be read at the firehouse by contacting the District Clerk. Our bond rating is a AA+, the highest rating a fire district can get, and has enabled us to secure the best bond rates for financing construction of the new firehouse.

Two new major initiatives were approved by the Board of Commissioners this year. The first was brought by EMS Supervisor Michael Medeiros and FF/PM Vicki Yefko and we voted after reviewing their study to switch our ambulance billing to Pro EMS of Cambridge, Massachusetts. Pro EMS only does billing for ambulance services and offers many support services as part of their contract. The other major initiative was brought by Chief Burke and is the combining of the Hyannis Fire Department and the Barnstable Police Department dispatch services. This benefits both departments and cuts down on response time on 911 emergency calls. The dispatch for both departments will be done by trained dispatchers at the Barnstable Police Department.

We invite you to visit the Hyannis Fire District website at www.hyannisfire.org. Because we work on a fiscal year of July 1 to June 30 some of the information in this report is a year old by the time the report is published. Updated information including meeting minutes can be found on the website.

As Chairman I thank the Board of Commissioners, Chief Burke, the professional uniformed staff, and the civilian staff of the Hyannis Fire Department for a superb team effort in the last year. Their dedication to serving the people of Hyannis and the many guests that visit Hyannis every year is outstanding.

Respectfully Submitted,

Peter L. Cross, Chairman
On Behalf of the board of Commissioners

HYANNIS FIRE DEPARTMENT
FIRE, RESCUE, HAZ/MAT & EMERGENCY MEDICAL SERVICES
95 HIGH SCHOOL ROAD, EXTENSION
HYANNIS, MASSACHUSETTS 02601

OFFICE OF
PETER J. BURKE, JR.
CHIEF OF DEPARTMENT

EMERGENCY 9-1-1
BUSINESS (508) 775-1300
FAX (508) 778-6448

REPORT OF THE CHIEF ENGINEER

Please accept this report on Department Activities for calendar year 2017. The Department responded to 6,689 emergency responses; including fires, medical emergencies, hazardous materials incidents, marine emergencies, technical rescues, and other incidents. This represents a 1.5% increase in call volume over 2016. As in years past, the majority of responses are for emergency medical incidents.

Several members retired this year after proudly serving the department and our community for over 155 years, collectively. A sincere thank you for their selfless service to the District, to Chief Harold Brunelle, (44 years), FF Barry Pina, (32 years), FF David Colton, (24 years), FF Donald Holigan, (29 years), and Lt John Cosmo, (26 years).

Retired Hyannis Fire Chief Paul David Chisholm, passed away at his home on October 26th. May he rest in peace.

We welcomed Probationary Firefighters Daniel Morizio, (May 5th), Sean Kennefick, (Dec 4th) and John Riley, (Dec 18th).

Firefighter Morizio graduated from the Massachusetts Firefighter Academy on September 29th. FF Morizio was named as the Richard N. Bangs Award recipient as the outstanding recruit in his class. Being a recipient of this award is a substantial honor, and is indicative of FF Morizio's devotion as a firefighter.

On July 24th, 2017, following a search process, I was sworn in as the 13th Chief of the Hyannis Fire Department.

On November 26th, Lt Thomas Lanman was selected as Fire Prevention Officer and FF David Webb was promoted to permanent Lieutenant.

On May 8th, there was a Groundbreaking Ceremony for our new Headquarters.

In the fall of this year, we started working with the Crisis Intervention Team to improve our working relationship with social service agencies and the Police Department, specifically as it relates to vulnerable populations. It is our hope that by furthering those relationships we will be able to positively impact quality of life for our district residents and become more efficient in responding to those in need of assistance. EMS Supervisor Medeiros, with Firefighters Yefko and Riker, have taken on that responsibility.

With the concurrence of the Board of Commissioners, we embarked on two new ventures. One was an evaluation of our ambulance billing processes. In an effort to ensure efficiency, we developed a request for proposals to provide ambulance billing services to the department and received three responses. The Board of Commissioners chose Pro-EMS, out of Cambridge, to provide ambulance billing and associated services, effective February 1st, 2018.

It is important to note that district residents and patients will see no change in how billing is accomplished, nor will the district engage in collection processes. However, through a change in rate structure and software use, we do anticipate a rise in ambulance revenue.

The second venture is the combining of dispatch services with the Barnstable Police Department (BPD). This partnership will result in civilian dispatchers, located at the BPD, answering emergency calls and dispatching fire apparatus and ambulances. Currently, 911 calls are answered at the BPD and transferred to the respective fire department dispatch center. In some cases, that could result in two transfers and a correlating delay. We will remove that transfer and delay through this transition.

Additionally, because dispatch services will be coming from a single combined center we anticipate a much better level of situational awareness and efficiency resulting in better response times. The intergovernmental agreement calls for the Hyannis Fire District to fund the three civilian dispatchers necessary to provide dispatch services.

This transition, slated for the spring of 2018, will also allow department operations to be significantly improved. The firefighter currently assigned to dispatch will be reassigned to emergency responses.

A working group of firefighters, headed by Lt Bob Hennessy and Lt Brian Lawrence, FF Matt Mills, FF Ryan Clough, and FF John Dailey, have devoted hundreds of hours, mostly unpaid, to this dispatch transition. While we firmly believe that the dispatch transition will result in better service to our residents and improved safety, it is a significant change. This working group has worked diligently to identify, consider, and develop solutions to challenges ranging from information technology to radio procedures.

As an adjunct to the above two projects and inter-related to the construction of the new fire station, Lt Dave Webb and EMS Supervisor Mike Medeiros, continue to work on our information technology resources. Virtually, all of our operations depend on computers to some extent. Through their hard work, we have transitioned to new EMS billing software and are in the process of migrating to new record management software.

At the 28th Annual Firefighter of the Year Awards, held in Worcester on November 21st, the following members were presented Citations for Meritorious Conduct, for their actions when responding to the M/V Iyanough collision: Captain William Rex, Lt Jeff Lamothe, Lt Dave Webb, FF Paul Medeiros, FF Chris Murphy, FF John Dailey, FF Pete Nagorka, FF Kyle Wiley, and FF Wendy Austin.

On November 14th, a Departmental Awards Ceremony was held honoring the following, by category: Community Impact/Service: Lt Nathan Coughlan and FF John Doherty; Cardiac Arrest Saves: FF Andrew Kleamenakis, FF Paul Medeiros, FF Wendy Austin, FF Rich Alger, FF Greg Shopshire, Lt Jeff Lamothe, FF Pete Nagorka, FF Don Holigan, FF R. Alan Marshall, FF Chris Murphy, FF Mike Dalmau, FF Ryan Clough, FF Tim Booth, Lt Bob Hennessy, FF Jon Talin, FF Drew Hennessy, Lt Dave Webb, Lt Nate Coughlan, FF John Oberlander, FF Derek Menangas, FF Tom Corbett, Lt Jeff Huska, and FF Kyle Wiley; Unit Citation for Kalmus Beach: FF Tim Simkins, FF Tim Booth, and FF Derek Menangas; Unit Citation for M.V. Iyanough Collision: Acting Chief Dean Melanson, Capt Bill Rex, FF John Dailey, FF Chris Murphy, FF Kyle Wiley, Lt Brian Lawrence, Acting Lt David Webb, FF Wendy Austin, Acting Deputy Eric Farrenkopf, Lt Jeff Lamothe, FF Pete Nagorka, EMS Supervisor Mike Medeiros, FF Andrew Kleamenakis, FF Dan Morizio, Lt Nate Coughlan, FF Paul Medeiros, FF Greg Shopshire and FF Ryan Clough; Department Citation: Emergency Medical Service: Lt Thomas Lanman, III for B.J.'s Save; and Department Citation: Special Operations: Capt William Rex for the Ferry Incident.

During this event, we also recognized longevity of members by presenting years of fire service bars, along with certificates. Recipients were as follows: Jan 1, 2017: Capt Thomas Kenney: 35 Years; May 12, 2017: Lt Jeffrey Lamothe: 20 Years; Aug 18, 2017: Lt Kevin Black: 20 Years; Aug 19, 2017: FF John Dailey: 15 Years; Aug 19, 2017: FF Matthew McCarthy: 15 Years; Aug 19, 2017: FF Christopher Murphy: 15 Years; Aug 19, 2017: FF Robert Storie: 15 Years; Sep 2, 2017: FF Michael Dalmau: 15 Years; Oct 12, 2017: Capt Eric Farrenkopf: 45 Years; Oct 14, 2017: Lt Robert Hennessy: 30 Years; and Nov 1, 2017: Capt William Rex: 30 Years.

We upgraded our fleet, this year, by accepting receipt of two new pieces of apparatus: a 2017, 100' Pierce Aerial Tower and a 2017 Dodge Ambulance.

The Hyannis Fire Department continues to move forward. As we await the completion of our new headquarters, we remain grateful to the community for their support. However, the Fire Department still faces many challenges, including a 9.1% increase in call volume over five years. We will continue to explore ways in which we can cost effectively provide and improve service to our residents and visitors.

We remain indebted to our community for their support, our neighboring Fire Departments who provide mutual aid, Chief MacDonald and the Barnstable Police Department for their partnership, and all of the agencies within the Town of Barnstable with whom we work closely.

In closing, Hyannis is fortunate to be protected by a remarkable group of men and women, who consistently put others in front of self. I would like to thank our firefighters and fire officers for their diligence and hard work. Our civilian staff keeps the department running. Their work is appreciated and does not go unnoticed. Our Clerk Treasurer and Board of Fire Commissioners have overseen a challenging year with numerous changes. Their steady hand, leadership and guidance have allowed us to continue to be successful in our mission to serve the citizens of the Hyannis Fire District.

Respectfully Submitted,

Peter J. Burke, Jr.

HYANNIS FIRE DEPARTMENT PERSONNEL

Peter J. Burke, Jr., Chief (2017)
 Dean L. Melanson, Deputy Chief (1985)
 Debe Schiavi, Executive Assistant (2003)
 Kelly Foley, Fire Prevention Clerk/Secretary (2016)
 Ronald Buscemi, Master Mechanic (2015)
 David Medeiros, Maintenance (1988)

PERMANENT ROSTER

<u>NAME</u>	<u>Year of Hire</u>	<u>NAME</u>	<u>Year of Hire</u>
Capt. Eric Farrenkopf	1977	FF/EMT Matt McCarthy	2002
Capt. Thomas Kenney	1982	FF/EMT John Dailey	2002
Lt. Robert Hennessy	1987	FF/EMT Michael Dalmau	2002
Capt. William Rex, Jr., FPO	1987	FF/EMT Richard Alger	2003
Capt. Eric Kristofferson	1989	FF/EMT Peter Nagorka	2003
Lt. Thomas Lanman, FPO	1990	FF/EMT Chester Coggeshall	2003
FF/P Andrew Kleamenakis	1990	FF/P Joseph Mendes, Jr.	2004
FF/EMT John Oberlander	1991	FF/P Jonathan Talin	2004
Capt. Mark Storie	1991	Lt. Nathan Coughlan	2009
FF/P Paul Medeiros	1991	FF/P Vicki Yefko	2009
Lt. Jeffrey Huska	1991	FF/P Rachael Clough	2009
FF/EMT Timothy Simkins	1991	FF/P R. Alan Marshall	2009
Capt. Gregory Dardia	1993	FF/P Kyle Wiley	2011
Lt. Jeffrey Lamothe	1997	Lt. David Webb	2011
Lt. Kevin Black	1997	FF/P Timothy Booth	2011
Lt. Brian Lawrence	1999	FF/P Dustin Cabral	2013
EMS Sup. Michael Medeiros	1999	FF/P Andrew Hennessy	2014
Lt. Kenyon Pike	2001	FF/P Kyle Jacob	2015
FF/P Matthew Mills	2001	FF/P Derek Menangas	2015
FF/P Thomas Corbett	2001	FF/EMT Nathan Buckler	2015
FF/P Ryan Clough	2001	FF/P Kevin Powers	2015
FF/EMT John Doherty	2001	FF/P Wendy Austin	2015
FF/EMT Jonathan Martin	2001	FF/EMT Daniel Morizio	2017
FF/P Gregory Shopshire	2001	FF/EMT Sean Kennefick	2017
FF/EMT Robert Storie	2002	FF/EMT John Riley	2017
FF/EMT Christopher Murphy	2002		

HYANNIS FIRE DISTRICT
95 HIGH SCHOOL ROAD EXT
HYANNIS, MA. 02601

DISTRICT BY-LAW COMMITTEE

Nathaniel Munafo, Chairman
Laura Cronin, Commissioner, Clerk
Peter Burke, Fire Chief
Lt. Brian Lawrence
Lucien Poyant

BOARD OF COMMISSIONERS

Peter Cross, Chairman
Demetrius Atsalis, Vice Chairman
Victor Skende, Clerk
Laura Cronin
Dennis S. Sullivan

BY-LAW COMMITTEE ANNUAL REPORT (2017-2018)

Peter Cross, Chairman
Board of Commissioners
Hyannis Fire District
95 High School Road Ext.
Hyannis, MA 02601

March 22, 2018

Dear Commissioner Cross,

The following is a written report from the By-Law Committee to the Board of Commissioners, as required in Article XII of the Hyannis Fire District By-Laws.

This year, the By-Law Committee again had the privilege of working with the District Moderator and the District's legal counsel to add the changes approved at last year's Annual Meeting to the District By-Laws. The updated By-Laws are now available on the District website.

The By-Law Committee had a total of 6 meetings to review the District By-Laws and make recommendations for possible revisions to bring the District up to current standards and practices and to comply with Massachusetts General Law (MGL), as required in Article XII of the By-Laws. As they are approved, minutes of these meetings are filed with the District Clerk-Treasurer and are posted on the District website. Feedback based on the day-to-day operations of the Fire Department, as well as input from Committee members and the District Moderator, guided the Committee's focus this year. The result of these discussions is a total of 3 proposed By-Law changes being presented to the District voters at the upcoming Annual Meeting.

These recommended By-Law changes, with accompanying notes of their justifications, are included with this letter; and will be in the 2018 District Annual Report Warrant at the next annual District meeting. They have been reviewed by the District's legal counsel. This Committee respectfully requests that the Board of Commissioners support these proposed changes.

Penalties

The Committee reviewed the Penalties section of the By-Laws [Article XI (c)]. After much discussion, the Committee felt that these penalties, which have not changed in over 10 years, should have regular review. However, the consensus was that this would be best accomplished by the elected Board of Commissioners rather than the appointed By-Law Committee. A proposed By-Law change based on the language for other fees that the Board of Commissioners are responsible to set has been submitted this year.

Authority to Enter into Contracts

The current By-Laws do not allow for delegation of contract authority for day-to-day operations. The lack of this delegation has led to operational deficiencies which have been addressed in two proposed By-Law amendments. First is a change allowing the Board of Commissioners to choose to delegate specific authority to enter into contracts and similar items to either the Fire Chief or the Clerk-Treasurer. The second proposal contains specific language that would allow the Fire Chief to set policy and procedure, as well as enter into contracts and similar items, when it pertains to the routine operation of the Department.

As part of its annual review, the By-Law Committee also looked at a few other topics that did not end up resulting in any proposed By-Law changes. These topics included:

- Job Descriptions – Currently the By-Laws [Article III, Section 1 (h)] require that “All new applicants shall submit to physical, medical, and psychological testing”. There was discussion as to whether this level of testing, and the expense associated with it, was necessary for non-union positions. The Committee saw some merit in a possible change, but tabled the idea until next year when the updating and/or creation of a formal hiring procedure and all applicable job descriptions have been completed.
- Annual Meeting – The By-Law Committee worked with the District Moderator to come up with a framework for some administrative guidelines for the preparation for and operation of Annual District Meetings. These guidelines were favorably received by the Board of Commissioners, but do not require a By-Law change.

Respectfully submitted,

Nathaniel Munafo
By-Law Committee Chairman
Hyannis Fire District

cc.
Hyannis Fire District Board of Commissioners
Hyannis Fire District By-Law Committee
Deborah Krau, Hyannis Fire District Moderator
Verna R. LaFleur, Hyannis Fire District Clerk-Treasurer

HYANNIS FIRE DISTRICT EXPENSE REPORT		FY2017	FY 2017	2018	2019		
FY2019		APPROVED	EXPENDED	APPROP	REQUESTED		
SALARY RELATED EXPENSE							
5010	SALARY/WAGES FIREFIGHTERS	\$ 4,493,781.00	\$ 4,514,407.00	\$ 4,572,930.05	\$ 4,795,848.00	incidental & current	
5020	SALARY/WAGES - CIVILLIAN STAFF	\$ 242,804.00	\$ 235,525.00	\$ 247,405.39	\$ 257,803.00	incidental & current	
5170	SALARY/WAGES DISTRICT OFFICERS	\$ 87,093.00	\$ 88,163.00	\$ 88,392.00	\$ 91,042.00	article 5	
5280	SALARY/WAGES OVERTIME	\$ 1,020,990.00	\$ 1,020,347.00	\$ 1,051,773.91	\$ 1,149,844.00	article 8	
5283	SALARY/WAGES OVERTIME - TRAINING	\$ 60,000.00	\$ 54,285.00	\$ 60,000.00	\$ 68,600.00	article 9	
5081	SALARY/WAGES COLLEGE CREDITS	\$ 70,065.00	\$ 69,406.00	\$ 77,000.00	\$ 84,830.00	incidental & current	
5084	SALARY/WAGES HOLIDAY	\$ 145,230.00	\$ 124,417.00	\$ 147,793.71	\$ 148,654.00	incidental & current	
5085	SALARY/WAGES SICK TIME BUY BACK	\$ 375,951.00	\$ 328,930.00	\$ 377,213.60	\$ 641,757.00	incidental & current	
5090	EMPLOYER PAYROLL TAXES	\$ 84,000.00	\$ 82,410.00	\$ 92,400.00	\$ 92,400.00	incidental & current	
5091	A.D.P. FEES	\$ 29,000.00	\$ 28,074.00	\$ 31,900.00	\$ 31,900.00	incidental & current	
	TOTAL SALARY	\$ 6,608,914.00	\$ 6,545,964.00	\$ 6,746,808.66	\$ 7,362,678.00		
FIRE GENERAL EXPENSE							
6010	ADVERTISEMENT	\$ 1,500.00				incidental & current	
6020	COMPUTER	\$ 40,000.00	\$ 19,069.45	\$ 40,000.00	\$ 48,000.00	incidental & current	
6030	LIGHTS	\$ 36,500.00	\$ 30,124.78	\$ 36,500.00	\$ 40,000.00	incidental & current	
6040	EMPLOYEE ASSIST. PROGRAM	\$ 4,000.00	\$ 3,950.00	\$ 4,000.00	\$ 4,000.00	incidental & current	
6050	HEATING FUEL	\$ 15,500.00	\$ 11,551.35	\$ 15,000.00	\$ 18,000.00	incidental & current	
6060	FIRE PREVENTION	\$ 5,000.00	\$ 5,005.11	\$ 8,000.00	\$ 8,000.00	incidental & current	
6070	GASOLINE & DIESEL	\$ 40,000.00	\$ 24,458.91	\$ 40,000.00	\$ 40,000.00	incidental & current	
6080	INFECTION CONTROL	\$ 2,500.00	\$ 1,456.48	\$ 2,500.00	\$ -	incidental & current	
6110	MAINTENANCE TRUCKS	\$ 101,000.00	\$ 52,042.48	\$ 90,000.00	\$ 90,000.00	incidental & current	
6120	MAINTENANCE BUILDING	\$ 58,000.00	\$ 58,388.71	\$ 68,000.00	\$ 40,000.00	incidental & current	
6130	MAINTENANCE RADIO	\$ 45,000.00	\$ 44,319.40	\$ 40,000.00	\$ 40,000.00	incidental & current	
6131	FIRE BOAT	\$ 20,000.00	\$ 15,504.72	\$ 20,000.00	\$ 20,000.00	incidental & current	
6140	OFFICE SUPPLIES	\$ 15,000.00	\$ 8,398.26	\$ 15,000.00	\$ 15,000.00	incidental & current	
6150	RUBBISH	\$ 6,400.00	\$ 8,597.21	\$ 7,400.00	\$ 8,400.00	incidental & current	
6160	SERVICE CONTRACTS	\$ 90,670.00	\$ 96,096.33	\$ 90,670.00	\$ 118,853.00	incidental & current	
6170	TRAVEL	\$ 1,200.00	\$ 628.24	\$ 1,200.00	\$ -	incidental & current	
6180	TELEPHONE	\$ 26,000.00	\$ 24,416.69	\$ 30,000.00	\$ 32,000.00	incidental & current	
6190	TRAINING	\$ 64,000.00	\$ 35,894.69	\$ 64,000.00	\$ 64,000.00	incidental & current	
6210	TIRES	\$ 7,000.00	\$ 3,200.90	\$ -	\$ -	incidental & current	
NEW	HEALTH AND WELLNESS	\$ -	\$ 0.00	\$ -	\$ 22,350.00	incidental & current	
6220	UNIFORMS	\$ 66,000.00	\$ 47,211.58	\$ 66,000.00	\$ 66,000.00	incidental & current	
NEW	DISPATCH	\$ -	\$ 0.00	\$ -	\$ 249,068.00	incidental & current	
6230	WATER & SEWER	\$ 3,700.00	\$ 3,767.71	\$ 3,700.00	\$ 5,700.00	incidental & current	
6240	MISCELLANEOUS SUPPLIES	\$ 15,000.00	\$ 8,786.00	\$ 15,000.00	\$ 15,000.00	incidental & current	
	TOTAL GENERAL EXPENSE	\$ 663,970.00	\$ 502,869.00	\$ 656,970.00	\$ 944,371.00		

	ARTICLES TO EXTINGUISH FIRES	FY2017 APPROP	FY 2017 EXPENDED	FY 2018 APPROP	FY 2019 REQUESTED		
7020	CHEMICALS	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	Article to extinguish	
7040	DIVING TEAM	\$ 4,000.00	\$ 4,022.00	\$ 4,000.00	\$ 4,000.00	Article to extinguish	
7050	HOSE, NOZZLES & TOOLS	\$ 30,000.00	\$ 29,057.00	\$ 40,000.00	\$ 40,000.00	Article to extinguish	
7110	RESCUE SUPPLIES	\$ 99,800.00	\$ 99,701.00	\$ 105,000.00	\$ 107,500.00	Article to extinguish	
7120	SCOTT AIR PACKS	\$ 28,000.00	\$ 14,061.00	\$ 78,100.00	\$ 73,100.00	Article to extinguish	
7130	SPILL CONTROL	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	Article to extinguish	
7140	MISCELLANEOUS (articles to extinguish)	\$ 6,000.00	\$ 4,475.00	\$ 6,000.00	\$ 6,000.00	Article to extinguish	
	TOTAL ARTICLES TO EXTINGUISH	\$ 171,300.00	\$ 151,316.00	\$ 236,600.00	\$ 232,600.00		
	NEW APPARATUS						
7510	HAZMAT. SUIT	\$ 1,500.00	\$ 295.00	\$ 1,500.00	\$ -	Article to extinguish	
7520	EXHAUST SYSTEM	\$ 1,500.00	\$ 1,192.00	\$ 1,500.00	\$ -	Article to extinguish	
7530	RADIO, PAGERS & COMM.	\$ 26,000.00	\$ 5,373.50	\$ 20,000.00	\$ 20,000.00	Article to extinguish	
7540	TURNOUT GEAR	\$ 54,000.00	\$ 50,798.50	\$ 54,000.00	\$ 54,000.00	Article to extinguish	
7561	HAND LIGHTS	\$ 1,000.00	\$-	\$ 1,000.00	\$ -	Article to extinguish	
7562	PASS ALARM DEVICE	\$ 1,500.00	\$-	\$ 1,500.00	\$ -	Article to extinguish	
7566	INFUSION PUMPS			\$ 18,000.00	\$ 18,000.00	Article to extinguish	
7567	CONVERT RESERVE AMBULANCE TO 4TH			\$ 25,000.00	\$ -	Article to extinguish	
7568	NEW STRETCHER			\$ 20,000.00	\$ -	Article to extinguish	
	TOTAL APPARATUS	\$ 85,500.00	\$ 57,659.00	\$ 142,500.00	\$ 92,000.00		
	OTHER EXPENSES				article 5		
5110	INSURANCE GROUP HEALTH	\$ 1,952,695.00	\$ 1,932,728.66	\$ 2,381,927.00	\$ 2,218,037.00	incidental & current	
5140	INSURANCE GENERAL LIABILITY	\$ 236,665.00	\$ 152,694.23	\$ 248,498.00	\$ 249,498.00	incidental & current	
8050	RETIREMENT ASSESSMENT	\$ 1,039,004.00	\$ 1,039,004.00	\$ 1,089,012.00	\$ 1,086,954.00	article 5	
8060	INTEREST ON ANTICIPATION NOTES	\$ 10,000.00	\$ 2,678.13	\$ 10,000.00	\$ 10,000.00	article 5	
8070	STREET LIGHTING	\$ 80,000.00	\$ 54,476.62	\$ 60,000.00	\$ 60,000.00	article 3	
8090	RESERVE FUND	\$ 40,000.00	\$ 38,639.00	\$ 40,000.00	\$ 40,000.00	article 6	
8100	TAX BILLING EXPENSE	\$ 26,813.00	\$ 8,500.00	\$ 26,813.00	\$ 26,813.00	article 7	
8101	PRINCIPAL PAY DOWN LAND & DESIGN	\$ 74,662.00	\$ 164,459.00	\$ 100,000.00	\$ 1,434,905.00	incidental & current	
8130	CMED OPERATION SYSTEM	\$ 28,704.00	\$ 28,704.00	\$ 28,704.00	\$ 28,704.00	article 13	
6510	COMMISSIONERS EXPENSE	\$ 40,000.00	\$ 38,302.02	\$ 40,000.00	\$ 40,000.00	incidental & current	
6520	CLERK/TREASURER EXPENSE	\$ 25,000.00	\$ 22,225.18	\$ 25,000.00	\$ 50,000.00	incidental & current	
8140	AMBULANCE BILLING	\$ 75,000.00	\$ 63,399.02	\$ 75,000.00	\$ 88,500.00	article 12	
9100	INDEMNIFICATION	\$ 8,000.00	\$-	\$ 8,000.00	\$ 8,000.00	article 11	
9120	SERVICE VEHICLES	\$ 395,000.00	\$ 382,498.14	\$ 395,000.00	\$ 395,000.00	Article to extinguish	
	TOTAL OTHER EXPENSES	\$ 4,031,543.00	\$ 3,928,308.00	\$ 4,527,954.00	\$ 5,736,411.00		
	TOTALS	\$ 11,561,227.00	\$ 11,186,116.00	\$ 12,310,832.66	\$ 14,368,060.00		
	HEALTH CARE TRUST FUND	\$ 9,660.00	\$ 9,660.00	\$ 9,550.00	\$ -		
	STABILIZATION FUND	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	article 16	
				\$ 12,420,382.66	\$ 14,468,060.00		

**WARRANT FOR THE 2018
ANNUAL MEETING OF THE
HYANNIS FIRE DISTRICT**
The Commonwealth of Massachusetts

To: Verna R. LaFleur

Clerk of the Hyannis Fire District

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby requested to notify the inhabitants of the Hyannis Fire District who are qualified to vote to meet at the Hyannis Youth & Community Center, 141 Bassett Ave., Hyannis, Massachusetts, on Tuesday, May 15, 2018, between the hours of 3:00 P.M. and 8:00 P.M., then and there to bring in their votes for the following elective office.

Two (2) members of the Board of Commissioners for the term of Three (3) years.

One (1) Moderator for the term of Three (3) years.

and to meet subsequently at the Barnstable High School Knight Auditorium, West Main Street, Hyannis Massachusetts, on Wednesday, May 16, 2018, at 7:00 P.M., and then and there to act on the following articles:

Article 1. To hear and to vote to accept the reports of the Treasurer, Chief Engineer, Board of Commissioners, and all other Fire District Officers and Committees, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action on all reports.)*

Article 2. To see if the District will vote to authorize the Board of Commissioners to enter into contracts for street lighting power and maintenance for the period July 1, 2018 through June 30, 2019, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 3. To see if the District will vote to raise and appropriate the sum of \$60,000 for street lighting power and maintenance for the period July 1, 2018 through June 30, 2019, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 4. To see if the District will vote to set the following salaries of elective and appointed District Officers for the fiscal year 2019 as follows: Board of Commissioners, \$3,800 each plus an additional \$500 for the Chairman of the Board of Commissioners; Clerk/Treasurer, \$68,892; Moderator, \$300; Assessors, \$50 each; and Tax Collector, \$2,200 or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 5. To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the following amounts for fiscal year 2019: \$719,600 for equipment for fires and rescues; \$10,000 for Interest on Anticipation Loans; \$91,042 for District Officers; \$10,990,004 for Incidental & Current Expenses; and \$1,086,954 for Retirement Fund Assessment, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 6. To see if the District will vote to raise and appropriate \$40,000 to be set aside in a reserve fund for extraordinary or unforeseen expenditures, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 7. To see if the District will vote to raise and appropriate the sum of \$26,813 to pay the Town of Barnstable for tax billing expenses for fiscal year 2019, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 8. To see if the District will vote to raise and appropriate the sum of \$1,149,844 for the purpose of paying compensation to Permanent Personnel for overtime, who respond to fires, drills, and other duty, for the fiscal year 2019, or to take any other action relative thereto. *(The Board of Commissioners recommends favorable action.)*

Article 9. To see if the District will vote to raise and appropriate the sum of \$68,600 for the purpose of paying compensation to Training Officers for overtime for the fiscal year 2019, or to take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 10. To see if the District will vote to authorize the Board of Commissioners to sell, or dispose of, in the best interest of the District, miscellaneous materials with a monetary value of less than \$500 per item, or to take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 11. To see if the District will vote to raise and appropriate the sum of \$8,000 for the Indemnification Fund, or to take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 12. To see if the District will vote to transfer and appropriate the sum of \$88,500 from the Ambulance Account for the Ambulance Billing Expense Account, or to take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 13. To see if the District will raise and appropriate the sum of \$28,704 for the CMED Operation System for the period of July 1, 2018 through June 30, 2019, or to take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 14. To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements for fiscal year 2019 or to take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 15. To see if the District will vote to transfer any sum from Free Cash in order to reduce the property tax for fiscal year 2018, or to take any other action relative thereto.

(The Board of Commissioners will make their recommendation at the meeting.)

Article 16. To see if the District will vote to raise and appropriate the sum of \$100,000 to the Stabilization Fund or take any other action relative thereto.

(The Board of Commissioners recommends favorable action.)

Article 17. Application of Bond Premium

To see if the District will vote to supplement each prior vote of the District that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the District upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

(The Board of Commissioners recommends favorable action.)

ARTICLES 18 – 20 PROPOSED BY-LAW AMENDMENTS PROPOSED BY BY-LAW COMMITTEE

Article 18. CURRENT HYANNIS FIRE DISTRICT BY-LAWS (ARTICLE XI (c))

ARTICLE XI: AUTOMATIC FIRE AND RESCUE ALARM SYSTEMS.

(c) PENALTIES.

Failure to comply with Paragraphs (b)(i) or (b)(ii) above shall be punishable by a fine of not more than \$75.00. After the Fire Department has recorded five (5) separate false alarms from an alarm user within the calendar year, the Fire Chief, or his/her designee, shall notify the alarm user, in writing of such facts, including dates and times of each false alarm. The Fire Department shall assess a \$75.00 fine for the sixth false alarm, and a \$100.00 fine for each subsequent false alarm within said calendar year.

Justification for Proposed Change

The current fines contained in Article XI (c) have been in place for at least 17 years, possibly even longer.

Instead of attempting to set these fines as a By-Law Committee, it seemed more appropriate to give that responsibility to the District's elected Board of Commissioners, who already set other District fees.

Proposed Change: Rewrite Article XI (c) to read as follows:

(c) PENALTIES

- (i) Failure to comply with Paragraphs (b)(i) or (b)(ii) above shall be punishable by a fine as noted below.
- (ii) Any person who maintains, or permits to be maintained, any mechanical or electronic fire alarm device which transmits more than three (3) false reports of fire within any consecutive twelve (12) month period, after written notification by the Fire Department, shall be punished by fine as noted below.
- (iii) By no later than June 30, 2018, the Board of Commissioners shall establish, and from time to time, amend a schedule of reasonable fines and fees for failure to comply with Paragraphs (c)(i) or (c)(ii) above.
- (iv) This schedule shall be made available on the Districts' website, in addition to being available from the Clerk-Treasurer.

Article 19. **Proposed Change: Insert the following into Article III, Section 1 as subsection (g) and renumber the section appropriately:**

(g) The Board of Commissioners may delegate the authority to enter into contracts, inter-municipal agreements, or other instruments to the Clerk-Treasurer of the Fire Chief.

Article 20. **Proposed Change: Insert the following into Article III, Section 2 (b) as (iv) and (v) and renumber the section appropriately:**

- (iv) The Fire Chief shall have the authority to establish policy and procedure pertaining to the routine operations of the Fire Department.
- (v) The Fire Chief shall have the authority to enter into contracts, agreements, or other instruments pertaining to the routing operation of the Fire Department.

(The By-Law Committee recommends favorable action.)

Article 21. To transact any other business that may legally come before the meeting, or to take any other action relative thereto.

You are hereby directed to serve this Warrant by posting attested copies thereof in two (2) or more places in the District, and in all Towns served thereby, and by advertising in the newspaper published within the Town of Barnstable, fourteen (14) days at least, before the date of said meeting.

Given under our hands this 12th day of April 2018
BOARD OF COMMISSIONERS HYANNIS FIRE DISTRICT

Peter Cross, Chairman

Dennis S. Sullivan

Victor Skende, Clerk

Demetrius Atsalis, Vice Chairman

Laura Cronin

HYANNIS FIRE DISTRICT

Combined Statement of Changes in Fund Equity - All Funds
For the Year Ended June 30, 2017

	<u>General Fund</u>	<u>Special Rescue Fund</u>	<u>Ambulance Revenue Fund</u>	<u>Grant Fund</u>	<u>Health Care Fund</u>	<u>Capital Projects</u>	<u>Stabilization Fund</u>	<u>Totals</u>
Revenues								
Property taxes	\$ 9,119,008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,119,008
Tax lien redemptions	19,691							19,691
Penalties and interest on taxes	54,594							54,594
Investment Income	1,491	60	6,551	1	170	1,690	670	10,633
Licenses and permits	16,329							16,329
Fees	-		2,121,486					2,121,486
Gifts and donations	-	1,001						1,001
Departmental and other revenue	22,863					245,000		267,863
Total revenues	9,233,976	1,061	2,128,037	1	170	246,690	670	11,610,605
Expenditures								
Fire Department salary and wages	6,431,825							6,431,825
General operations expenses	97,101							97,101
Fire operations expense	682,889							682,889
Fire equipment expense	440,157							440,157
Other expenses:								-
Employee benefits	3,061,212				14,306			3,075,518
General insurance	152,694							152,694
Street lights	54,477							54,477
Ambulance billing	63,399							63,399
Capital outlay						1,963,736		1,963,736
Debt Service - Interest	202,362							202,362
Total expenditures	11,186,116	-	-	-	14,306	1,963,736	-	13,164,158
Revenues over (under) expenditures	(1,952,140)	1,061	2,128,037	1	(14,136)	(1,717,046)	670	(1,553,553)
Other Financing Sources (Uses)								
Proceeds of bonds	-				-	216,000		216,000
Lease proceeds	-				-	-		-
Transfers in	1,775,000				9,660	9,000		1,793,660
Transfers out	(118,660)		(1,775,000)				100,000	(1,793,660)
Total other financing sources, net	1,656,340	-	(1,775,000)	-	9,660	225,000	100,000	216,000
Net Change in Fund Equity	(295,800)	1,061	353,037	1	(4,476)	(1,492,046)	100,670	(1,337,553)
Fund Equity - Beginning of Year	2,326,701	59,560	1,555,820	2,516	119,234	751,690	203,675	5,019,196
Fund Equity - End of Year	\$ 2,030,901	\$ 60,621	\$ 1,908,857	\$ 2,517	\$ 114,758	\$ (740,356)	\$ 304,345	\$ 3,681,643
	2,236,239.00	57,804.00	1,797,870.00	23,095.00	75,219.00	(3,112,385.00)	897,982.00	1,975,824.00

HYANNIS FIRE DISTRICT

Combined Statement of Changes in Fund Equity - All Funds
For the Year Ended June 30, 2017

	<u>General Fund</u>	<u>Special Rescue Fund</u>	<u>Ambulance Revenue Fund</u>	<u>Grant Fund</u>	<u>Health Care Fund</u>	<u>Capital Projects</u>	<u>Stabilization Fund</u>	<u>Totals</u>
Revenues								
Property taxes	\$ 9,119,008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,119,008
Tax lien redemptions	19,691							19,691
Penalties and interest on taxes	54,594							54,594
Investment Income	1,491	60	6,551	1	170	1,690	670	10,633
Licenses and permits	16,329							16,329
Fees	-		2,121,486					2,121,486
Gifts and donations	-	1,001						1,001
Departmental and other revenue	22,863					245,000		267,863
Total revenues	9,233,976	1,061	2,128,037	1	170	246,690	670	11,610,605
Expenditures								
Fire Department salary and wages	6,431,825							6,431,825
General operations expenses	97,101							97,101
Fire operations expense	682,889							682,889
Fire equipment expense	440,157							440,157
Other expenses:								-
Employee benefits	3,061,212				14,306			3,075,518
General insurance	152,694							152,694
Street lights	54,477							54,477
Ambulance billing	63,399							63,399
Capital outlay						1,963,736		1,963,736
Debt Service - Interest	202,362							202,362
Total expenditures	11,186,116	-	-	-	14,306	1,963,736	-	13,164,158
Revenues over (under) expenditures	(1,952,140)	1,061	2,128,037	1	(14,136)	(1,717,046)	670	(1,553,553)
Other Financing Sources (Uses)								
Proceeds of bonds	-				-	216,000		216,000
Lease proceeds	-				-	-		-
Transfers in	1,775,000				9,660	9,000		1,793,660
Transfers out	(118,660)		(1,775,000)				100,000	(1,793,660)
Total other financing sources, net	1,656,340	-	(1,775,000)	-	9,660	225,000	100,000	216,000
Net Change in Fund Equity	(295,800)	1,061	353,037	1	(4,476)	(1,492,046)	100,670	(1,337,553)
Fund Equity - Beginning of Year	2,326,701	59,560	1,555,820	2,516	119,234	751,690	203,675	5,019,196
Fund Equity - End of Year	\$ 2,030,901	\$ 60,621	\$ 1,908,857	\$ 2,517	\$ 114,758	\$ (740,356)	\$ 304,345	\$ 3,681,643
	2,236,239.00	57,804.00	1,797,870.00	23,095.00	75,219.00	(3,112,385.00)	897,982.00	1,975,824.00

HYANNIS FIRE DISTRICT
 Schedule of Changes in Property Tax Receivables
 For the Year Ended June 30, 2017

LEVY YEAR	Balance 7/1/2015	Commitments	Collections	Refunds	Abatements	Tax Title Trans	Balance 6/30/2016
Real Estate Taxes							
2014	72,784		18,810	-	-	(53,753)	221
2015	122,882		55,602	25,815	-		93,095
2016	373,177		234,564	807	2,759		136,661
2017	-	8,786,107	8,453,598	-	3,210		329,299
Subtotal	568,844	8,786,107	8,762,574	26,622	5,969	(53,753)	559,276
Personal Property Taxes							
	0						0
2011	439						439
2012	5,990						5,990
2013	3,925						3,925
2014	3,941		323				3,618
2015	5,962		608				5,354
2016	26,470		1,770		788		23,912
2017	-	408,078	380,654		-		27,424
Subtotal	46,726	408,078	383,355	-	788	-	70,661
Total	<u>615,570</u>	<u>9,194,185</u>	<u>9,145,929</u>	<u>26,622</u>	<u>6,757</u>	<u>(53,753)</u>	<u>629,937</u>
Tax Liens							
	<u>166,246</u>		<u>13,742</u>			<u>53,753</u>	<u>206,257</u>

APPENDIX

Chap. 313. AN ACT RELATIVE TO THE ADMINISTRATION OF THE HYANNIS FIRE DISTRICT.

Be it enacted, etc., as follows:

SECTION 1. The execution and administration of all governmental operations in the Hyannis Fire District in the town of Barnstable shall be vested in a board of five commissioners, who shall be elected by the voters of the district by ballot to serve three-year terms so arranged that the term of office of at least one, but not more than two commissioners shall expire each year. The board shall appoint all other officers and employees of the district except the moderator, as hereinafter provided. The commissioners shall be registered voters of the district at the time of their election and shall continue to be residents thereof throughout their terms. Vacancies shall be filled by the remaining commissioners for the balance of the unexpired term of the vacating commissioner. The fire chief, who shall not be subject to chapter thirty-one of the General Laws, may, subject to the approval of the board, have all of the powers of fire chiefs, firewards, fire engineers, enginemen and hosemen, as provided under the General Laws, and may delegate the same to subordinates upon the approval of the board and shall do so on the board's direction. The board shall adopt, and may from time to time amend, an order describing in detail the powers, duties and functions of the fire chief.

The clerk-treasurer shall be appointed for a three-year term commencing at the end of the incumbent clerk- treasurer's term in May, nineteen hundred and eighty-six. The clerk-treasurer shall not have tenure, shall have all other powers, duties and responsibilities which are given to him by the General Laws and shall post bond in an amount determined by the commissioners.

The fire chief shall be appointed for a three year term and shall not have tenure. The deputy fire chief shall be appointed for a three year term, said initial appointment to be made so that the deputy chiefs term is not coterminous with the chiefs and shall not have tenure.

The legislative powers of the district shall remain in the voters thereof, who shall meet, deliberate, act and vote in the exercise of their corporate capacity in the manner provided in the General Laws.

The district shall choose a moderator by any method authorized by the General Laws.

SECTION 2. The terms of office of the board to be elected under section one of this act shall be established at any annual or special district meeting held after the effective date of this act as follows: upon passage of this act, the two elected members of the board of engineers and the prudential committee shall merge and constitute the board of five commissioners described in said section one. Thereafter, as the term of office of the member of the prudential committee or board of engineers would have otherwise ended he shall stand for election as a member of the board of commissioners. Eligibility of candidates shall be established under the election laws.

SECTION 3. This act shall take effect upon its passage. Approved December 6, 1984.