

BOARD OF COMMISSIONERS --- REGULAR MEETING
NOVEMBER 9, 2017

Chairman Cross called the meeting to order at 6 pm.

PRESENT: Commissioners Peter Cross, Laura Cronin, Dennis Sullivan, Victor Skende, also Chief Peter Burke and EMS Supervisor Michael Medeiros.

ABSENT: Commissioner Demetrius Atsalis.

I OPEN SESSION

Public Hearing: Tax Classification

The Department of Revenue did not provide Assessor O'Neil with necessary materials prior to the meeting. Sullivan moved that the Public Hearing be postponed to a date to be determined. Cronin seconded the motion. Passed unanimously.

1. MINUTES: The minutes of October 26, 2017 were unanimously approved as presented. Motion by Sullivan, seconded by Cronin.
2. CORRESPONDENCE: None
3. PUBLIC COMMENT: None
4. STREET LIGHTS: None
5. OLD BUSINESS: None
6. NEW BUSINESS: a. Building Committee Report: Cross updated the Board on the progress being made on the new building. Roof panels have been installed. The windows have been delivered. Dalmau, Webb and M. Medeiros had a walk through with the electrical subcontractor. Chief reported that the drainage problem between the current station and the construction site has been addressed. Dalmau spoke about the 9/11 memorial and the future plans for fund raising by the Union members.

b. By Law Committee Report: Nathaniel Munafo presented the report for the Committee. The committee discussed an amendment to establish a schedule for penalties for false alarms. It was determined that the Board of Commissioners has the authority and responsibility to set penalties under the current by law. The committee reviewed the by law requirement that all employees pass medical, physical and psychological prior to employment. The committee felt that job descriptions should be up dated before amending the by law. The committee and the moderator have reviewed the by law to ensure that the new by law was transcribed correctly by our attorney. The new by law will be sent to the Clerk/Treasurer and posted on the website. A limited number of hard copies will be made available.

c. New Hires (Firefighters): Chief described the process followed in the hiring of the three persons to fill open position of FF. Sean Kennefick of Harvard, MA, John Riley of Barnstable, MA and John Puleo of Mansfield, MA were named to be appointed. The candidates were not present because the list was not complete until late this afternoon. The Chief will present the candidates during the award night on Tuesday. Sullivan moved that Board affirm the nominations and waive the 15-day waiting period. Seconded by Cronin. Unanimously adopted.

d. Appointment of Fire Prevention Officer: Chief announced the appointment of Lt. Tim Lanmann to FPO.

e. Promotion of Lieutenant: David Webb is appointed Shift Lieutenant. Date to be determined when shift changes are completed.

f. Ambulance Billing Services: EMS Supervisor Medeiros reported on the results of the RFP for ambulance billing services. Three bids were received. The bidders were Comstar Billing, ProEMS and Direct IT Consulting. Medeiros reviewed the scoring system used in evaluating the proposals. The Commissioners questioned Medeiros about the benefits of each proposal. Cross thanked Medeiros and FF Yefko for their initiative and work. Sullivan moved that we contract with ProEMS for ambulance billing services. Seconded by Cronin. Passed unanimously. The department will negotiate termination of contract with Comstar. Department will execute contract with ProEMS and endeavor to have ProEMS operational on December 6.

g. Memorandum of Understanding: Chief discussed the draft of a Memorandum of Understanding between the Barnstable Police Department and the Hyannis Fire Department to provide joint public safety communication for emergency dispatch. Chief said that the draft language was primarily what we had provided to the Police Department. The Town Manager and legal department have reviewed the MOU. The MOU will be sent to our attorney for review. Start-up costs are available within the FY18 operating budget. The Police Chief requires assurance that the District is committed financially for FY19. The cost for

additional civilian staff to dispatch FD will be approximately \$235,000 in FY19. The Commissioners agreed to support the concept and to make the commitment to go forward with the proposal for the joint dispatch center. Chief plans to conduct Proof of Concept in January.

7. Items not reasonably anticipated: None
8. Chief's Report:
 - a. Chief met with Medical Director at CCH who oversees our ambulance service. Chief Winn participated in the meeting to discuss training to meet new state treatment protocol. They expressed a real concern about the financial impact to the districts that the medical director had not considered. The Medical Director agreed to suspend his training program at this time. Training will continue, as it has in the past, under EMS Supervisor Medeiros.
 - b. Chief wanted to apprise Board that 1229 Iyannough Rd is outside the district boundary and that BFD may claim the site that houses the CCH Urgent Care. The concern is that BFD may not be able to provide adequate EMS and would rely on mutual aid to cover that site. If that becomes a burden to HyFD, Chief would consider back charging BFD.
 - c. Capt. Kristofferson is at the Coast Guard Command School. He is participating in 4 days of training in Search and Rescue Coordination.
 - c. Kelly Foley celebrates one year of employment on the 21st.
 - d. The responders to the Steamship Authority vessel Iyanough incident will be recognized at the Firefighter of the Year ceremony in Mechanics Hall, Worcester on November 21st.
 - e. HyFD Awards Ceremony will be held at 5 pm on the 14th.

9. PUBLIC COMMENT: None

The meeting was adjourned at 6:25 PM

Respectfully submitted,

Victor Skende
Clerk