

# Hyannis Fire Department

## New Headquarters Building

Meeting date: October 5, 2017

PC opened the meeting at 4:38PM.

No Meeting Minutes were presented for approval.

Construction continues to proceed at a good pace. CTA has had a little setback in the schedule because of additional cleanouts that are required by Town Plumbing Inspector and some appliance drain locations. The first-floor admin slab is scheduled to pour on October 13th with the apparatus bay the week after. Some of CMS' concerns were discussed with the contractor regarding the apparatus bay area while placing the concrete with the heating tubing tied to the steel. The concern is the pump hose could damage the tubing so extra care will be required. The schedule calls for the steel stud contractor returning next week and within the next few weeks the roofer, mason, waterproofing contractor will begin. The ductwork shop drawings have been approved so the drawings have been sent to the metal fabricator to make the units. The window schedule has been changed to install the units now versus after the brick has been completed. This is mainly due to the winter conditions.

CMS issued the latest schedule which shows there are a few areas that are a little behind and others are ahead. A week was lost due to the heavy rain this month but see no impact to the finish schedule. Yesterday, KBA & Consultant and CMS met with the Chief and Dave Webb to review with the Chief regarding what low voltage systems have been designed. There are a few areas where HDF agreed to install additional card readers for security entering the maintenance bay, MDF computer room and the radio room. HDF continued to talk about the integration between the Alert and card key system to reduce the ongoing maintenance labor. CMS was asked to review an emergency power connection to the main switchboard in case the generator fails. CMS continued the discussion about the connection of the Plymovent, air and water system to service the apparatus equipment. There are a few areas where CMS will need to make some adjustments. A request was made to install a waste oil tank in the maintenance area and KBA is checking to see if it is best to install an above or below grade tank. KBA marked up a set of drawings showing the security cameras layout and the method of controlling the bay doors. CMS is reviewing the Decontamination Room and the equipment that should be installed.

MMED stated he will have the recommendation from the staff for the exercise equipment and the required location.

CMS passed out the latest budget and the only changes were the payments to the consultants and the contractor. We have paid the contractor a little more than \$2M to date.

Chief stated that they have spent a lot of time reviewing the equipment and furniture in the dispatch. The Chief is requesting that we hire a consultant to help integrate all the systems at a not to exceed cost of \$20,000. A vote by the Committee to authorize the Chief to hire a consultant for a NTE \$20,000 was approved.

Change Orders - CMS obtained a price to install the antenna foundation from CTA and the work was withdrawn from the Cybercomm purchase order due to the savings with CTA \$14,324.30, Truck fill valves at \$2,461.76 as these were left off the drawings, relocate the grease trap \$ 1,213.82, Storm drains cleanout required by the inspector \$7,363.72 for a total of \$25,363.60. The BC approved the change order items and recommended it be sent to the commissioners for final approval.

CMS has a few other Proposal Requests and the District needs to proceed even though CMS does not have the final pricing numbers but CMS want to issue a Construction Change Directive which will allow them to proceed with the work while we resolve the cost. There is a requirement for fireproofing of the under structure of the bunk rooms areas. Not to Exceed Amount of \$36,000, Grease Trap Vent Not to Exceed Amount of \$2,000.

There is a request to have KBA provide a material board so KBA can update the Chief and the staff as to what has been purchased. As soon as the materials have been submitted and approved a board will be completed.

Victor questioned, what is the plan for furniture in the Commissioners area? MMed provided an outline of the listed items. Chief also requested that the fence be repaired.

All items approved today will be taken out of contingency. Just a reminder that there will be several items which were withdrawn from the bid documents to save the contractors overhead and profit and will need to be purchased.

PG did not have an answer on sewer disconnection sign-off for old house yet.

Next meeting will be scheduled for October 19<sup>th</sup> to follow up on several open items. The monthly meeting will remain on November 2<sup>nd</sup>.

Meeting adjourned at 5:35PM.

**Attendance:**

**Members:**

Peter Cross (PC)  
Victor Skende (VS)  
Greg Dardia (GD)  
Nathaniel Munafo (NM)  
Michael Medeiros (MMed)  
David Kanyock (DK)  
Chief Peter Burke (CPB)

**Fire Department/Town**

Dave Webb (DW)  
Deputy Chief Melanson (DCM)  
Ron Buscemi (RB)  
Michael Dalmau (MD)

**CMS**

Paul V Griffin CMS (PG)  
Tom Buntich CMS (TB)

**KBA**

Kevin Witzell, KBA (KW)

Todd Costa, KBA (TC)

James Malonson, KBA (JM)

**Other**