

HYANNIS FIRE DISTRICT

95 HIGH SCHOOL ROAD EXT
HYANNIS, MA. 02601

DISTRICT BY-LAW COMMITTEE

Nathaniel Munafo, Chairman
Laura Cronin, Commissioner
Lt. Brian Lawrence
Michael Medeiros, EMS Supervisor
Larry Decker, Clerk

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HYANNIS FIRE DISTRICT BY-LAW COMMITTEE

March 08, 2017 Meeting Minutes

In Attendance: Laura Cronin [LC], Larry Decker [LD], Lt. Brian Lawrence [BD], Michael Medeiros [MM], and Nathaniel Munafo [NM]

Guest: Deborah Krau (Moderator of Hyannis Fire District)

Chairman Munafo called the meeting to order at 6:06 PM.

Public Comment: None

February 22, 2017 Minutes: Approved unanimously.

Discuss Hyannis Fire District By-Laws:

Legal Review of Approved By-Law Proposals – NM reviewed correspondence with Brandon Moss, District's legal counsel, who reviewed all proposals previously approved by the By-Law Committee. Based on the comments from legal counsel, NM submitted revised proposals containing the recommended changes.

- Records Access Officer – After a motion by LC, and a second by MM, the revised proposal, as suggested by legal counsel, was approved as written.
- Deputy Chief Vacancy – After a motion by BL, and a second by MM, the revised proposal, as suggested by legal counsel, was approved as written.
- Authority to Fix Grammar Errors – The revised proposal, as suggested by legal counsel, was approved as written.

Correcting Minor Typographical & Grammatical Errors – Based on correspondence with Brandon Moss, NM presented two new proposals to address existing minor errors in the By-Laws and to simplify changes in numbering of the By-Laws in the future.

- Clean-up Article – Based on minor grammar and typographical errors in the By-Laws previously identified by the Committee, NM submitted a proposed article that identified the errors and provided corrections. The proposed article was amended unanimously to add another error

identified during the meeting by MM. LC made a motion to approve the amended proposal, MM seconded the motion, and it passed unanimously.

- Renumbering the By-Laws – NM submitted a proposal taken directly from wording suggested by Mr. Moss to allow for the renumbering of the By-Laws without further action by the District in the case of further amendments, additions or deletions. This was designed to simplify potential issues caused by possibly having to change the numbering structure of a large portion of the By-Laws when suggesting a proposed change. The proposed change passed unanimously as written.

Discuss Annual Meeting including Warrant Items:

Including the new proposals approved earlier in the meeting, the total number of By-Law changes being submitted as warrant items for the upcoming Annual Meeting is 8. There was discussion on how to print paper copies of the By-Laws should any changes be approved, and the consensus of the Committee was to suggest minimizing costs by only stapling any paper copies.

Discuss By-Law Committee's Annual Report:

The Committee reviewed a draft of the By-Law Committee's Annual Report provided by NM. A few small changes were recommended and will be incorporated into the final document, which will also be updated to reflect this meeting.

Items Not Reasonably Anticipated: None

Public Comment: Moderator Krau thanked the By-Law Committee for their work this year.

Meeting Adjourned at 6:55 PM.

Respectfully Submitted,

Nathaniel Munafo, Chairman