

# Hyannis Fire Department

## New Headquarters Building

Meeting date: July 20, 2017

PC opened the meeting at 4:30 PM

A motion to accept the minutes of June 15, 2017 was made by VS and second by NM as amended. Passed unanimously.

Construction Progress. CTA has completed the foundations except for two areas which are being used to deliver the fill. Steel will be delivered next week and it should take about three weeks. PVG asked CTA to proceed to get the binder course installed as soon as possible to control the dust.

VS asked about the problem with the soil that was installed. CTA has proceeded to remove the small amount of material that did not meet the specifications.

The two water lines have been installed into the building. The DCM stated that when they moved the fence there were old nails and glass remaining.

Financial Report. There are no major changes as we have only paid the consultants and the Phase One Contractor. PVG has been working to narrow down as many of the items to be purchased such as furniture, equipment, alerting system, excise equipment, etc. to have a better outlook of the budget.

PVG questioned the exercise equipment and what items will be relocated and who is paying for any additional items.

PVG was informed that the Union is having the kitchen table designed for the area and will be paying for the table.

W.B. Mason provided floor plans showing the layout of the furniture. There are a few areas that need to be checked by KBA to ensure that the furniture layout fits in the space provided.

PVG has prepared a list of all the items that will need to be studied as to purchase verses being relocated.

DCM stated that the 911 system has been installed and has its own handset for this system and the cost is \$2,000 per unit. DCM thinks there will be a need for several additional units throughout the new station and we need to plan what will be required. We agreed that we meet to set the locations for the e911 handsets so that the infrastructure can install the infrastructure. We will need to look into the recorder for the 911 system to make sure we have the correct amount of ports.

Question was raised about the disconnection of the water and sewage line for 105 Stevens St. This issue has not been resolved. PVG will get documentation from SMI.

PVG issued the entire project schedule to the committee for review. In the future, CMS will provide a 30-day update sheet.

The State Fire Marshall met with DCM to review the fire protection plans. DCM will issue a list to the committee so that we can review the comments.

The future meetings will be the first Thursday of the month so we can meet the requirements of the contractor.

PVG questioned if the new lifts have been purchased and was advised that the lifts will not be purchased until Phase 3 is complete.

Meeting adjourned at 5:12 PM

Next meeting on August 3, 2017 at 4:30 PM.

Present:

Peter Cross (PC)

Victor Skende (VS)

Greg Dardia (GD)

Nathaniel Munafo (NM)

Michael Medeiros (MMed)

Paul V Griffin CMS (PVG)

Kevin Witzell (KW)

David Kanyock (DK) absent

Dave Webb (DW)

Todd Costa (TC) absent

Deputy Chief Melanson (DCM)

Michael Dalmau (MD)

Ron Buscemi (RB)

Tom Buntich CMS (TB) absent

Jonathan Gillis CTA (JG) absent

Chief Peter Burke (CPB)

Jim Malonson (JM)