

BOARD OF COMMISSINERS --- REGULAR MEETING  
JUNE 8, 2017

Chairman Cross called the meeting to order at 7 pm.

PRESENT: Commissioners Peter Cross, Laura Cronin, Dennis Sullivan, Victor Skende and Acting Chief Dean Melanson.

ABSENT: Demetrius Atsalis

I OPEN SESSION

With the permission of the Board, Cross called Item 6a. out of order. Cross called Mark McCartin of Dowling & O'Neil Insurance Agency. McCartin presented the insurance proposal effective July 1, 2017. The proposal did not include insurance coverage for pollution, which will be updated in August. McCartin discussed the various coverages and cost for each. The cost for the same coverage for the coming year will be \$2,684 less. McCartin asked about the Builders Risk policy for the construction of the new fire station. D&O has not received certificate of insurance from CMS. Cross will follow up with Paul Griffin to ensure that the certificate is in order and is forwarded to D&O. The Board of Commissioners approved the proposal from D&O for insurance coverage beginning July 1, 2017.

1. MINUTES: Cronin moved that minutes of the May 25, 2017 be accepted as submitted. Seconded by Sullivan. Unanimously accepted.
2. CORRESPONDENCE: The Board has correspondence that Acting Chief Melanson has received accreditation from the Massachusetts Fire Service Commission. Board congratulated Melanson.  
Cross received letter from Hans Keijser (Hyannis Water Supply) recommending Acting Chief Melanson for Permanent Chief of the Department.  
Barnstable Police Chief Paul MacDonald sent letter of commendation and thanks to the Department for the exemplary service on Sunday, May 28, 2017.  
MacDonald acknowledged Capt. Dardia, Lts. Lamothe and Hennessy and FF Clough, Shopshire, and Dalmau for their courtesy and professionalism.  
Barnstable Fire Chief Pulsifer sent letter of commendation for actions taken by Lt Lanman on May 31, 2016. While off-duty Lanman, he provided CPR to an unresponsive person until fire department ambulance personnel arrived. His action along with that of an on-duty police officer unquestionably saved the victims life.
3. PUBLIC COMMENT: None
4. STREET LIGHTS: Cross has received a request from Wackenhammer's for a street light on Pine Ave. He will refer request to Atsalis for determination.
5. OLD BUSINESS: None

6. NEW BUSINESS:
  - a. Renewal of Insurance: Taken out of order.
  - b. Chief Search Committee Report: Cronin thanked Mike Dalmau and Debe Schiavi for their work to set up the venue for the Assessment Center to be held on the 15<sup>th</sup> and 16<sup>th</sup>. The Board meeting on the 22d will be held in the Meeting Room of the Hyannis Steamship Terminal. The agenda will be dedicated to the interview of three finalists. Sullivan said that MRI will organize and assist in the process. The Committee anticipates that there will be Executive Session during the meeting. The goal is to offer the position of Chief of Department at the end of the meeting. If board members have questions to be included in the public interviewing, they should get them to Cronin by Monday. Candidate materials will be in mailboxes on Monday.
  - c. Building Committee: Cross reported that excavation for footing for footings has begun. There has been a delay due to rain and insufficient compaction in areas as determined by Geotech. Drainage system installation is underway. Skende attended pre-construction meeting earlier today. Our Project Manager emphasized to the General Contract and the sub-contractors that this is a highly visible site and the need to be respectful of our neighbors and that dust and erosion controls must be utilized. Skende reported that all access to the construction site must be coordinated with the Clerk of the Works (Tom Buntich). The site is under the control the liability of the General Contract until we receive the keys to the building. Payments of bills for pre-approved budget items will not be presented to the Board prior to payment. This will assure that payment is timely. Melanson informed the Board that the GC identified the site of a former homeless camp containing hazardous materials which will require Hazmat cleanup. The project manager will obtain a certified company.
  - d. Proposed Construction Webcam: Skende moved that the Board approve the purchase of webcam and associated hardware and software to provide video feed during the construction of the new fire station. The Carver Fire Department had linked a webcam to the department website during construction of their station. Dalmau received recommendations for equipment. Dalmau feels that the FFs will be able to install and manage the webcam. The Board approved the expenditure of an amount not to exceed \$1000.
7. Items not reasonably anticipated: None
8. CHIEF'S REPORT: Chief reported on "Firefighter for the Day" on May 27<sup>th</sup>. The event, spearheaded by Lt. Nate Coughlan, welcomed Isaac Shrauger at the station for a fun day for Isaac and the firefighters.

The Department will make be present the Father's Day Car Show again this year. State assets will be at the show and we will have an Incident Response Team at the event.

With the end of the budget year, Chief noted that he will be using budgeted amounts to purchase planned replacements for turnout gear and portable radio equipment as planned.

The new E911 system was cut over on the 1<sup>st</sup> of the month. There have been some problems that are being worked out.

9. PUBLIC COMMENT: None

## II POTENTIAL EXECUTIVE SESSION

Skende moved that the Board of Commissioners go into Executive Session under M.G.L. c.30A §21(a)(3) to discuss strategy with respect to negotiating collective bargaining agreement with Firefighters Union 2172 and not to return to open Session. Seconded by Sullivan.

ROLL CALL VOTE: Cross	Yes
Cronin	Yes
Skende	Yes
Sullivan	Yes

Respectfully submitted,

Victor Skende  
Clerk