

BOARD OF COMMISSIONERS --- REGULAR MEETING
JUNE 22, 2017

Chairman Cross called the meeting to order at 7pm in the Steamship Authority 2d Floor Meeting Room.

PRESENT: Commissioners Peter Cross, Laura Cronin, Demetrius Atsalis, Dennis Sullivan and Victor Skende.

Cross began the meeting by presenting a brief history of the search process and the decision to employ the services of Municipal Resources Inc. Cross thanked Commissioners Cronin and Sullivan, Union President Mike Dalmau and Captain Eric Kristofferson for serving on the Committee. He also thanked candidates Dean Melanson and Peter Burke for being present at the meeting for public interviews.

Cronin gave an overview of the work of the Committee. The Committee met 16 times over 9 months. After publishing Request for Proposals, the Committee selected Municipal Resources Inc. to assist the Committee in its work. Initially, there were 30 applications. Sixteen fit the advertised criteria and submitted essays. Phone interviews were conducted with 10 applicants and 7 were selected to participate in the Assessment Center.

Bob Craig of MRI described the process that began last October. MRI has 20 years of experience conducting candidate searches for public safety personnel. Ultimately the top seven candidates were invited to participate in the Assessment Center. After a day and a half of testing the two candidates with the highest test scores were presented to the Board of Commissioners for consideration. Craig outlined the interview process for the evening. Each candidate had 3 minutes to describe his experience and was asked a series of questions by the Board. The questions were prepared by MRI prior to the meeting.

When the questioning was ended, the candidates were invited into the meeting room. Craig described the Assessment Center as an effective measure of skills using role playing exercises. The Assessor group was composed of 4, present or retired, Fire Chiefs and a town administrator. Craig stated that at the end of the Assessment we had two fine, qualified candidates for Chief of the Department. After the scoring was completed by the assessment team, MRI recommended Peter J. Burke, Jr for Chief of the Hyannis Fire Department.

Sullivan made a motion that the Board of Commissioners accept the recommendation of MRI and offer Peter Burke the position of Chief of the Department. The motion was seconded by Skende. The motion passed unanimously.

Skende moved that the meeting be adjourned. Seconded by Sullivan.

The meeting was adjourned at 7:56pm.

Respectfully submitted,

Victor Skende
Clerk