

HYANNIS FIRE DISTRICT

95 HIGH SCHOOL ROAD EXT
HYANNIS, MA. 02601

DISTRICT SEARCH COMMITTEE

Laura Cronin, Commissioner, Chair
Dennis Sullivan, Commissioner
Michael Dalmau, FF/ EMT
Eric Kristofferson, Captain

BOARD OF COMMISSIONERS

Peter Cross, Chairman
Demetrius Atsalis, Vice Chairman
Victor Skende, Clerk
Laura Cronin
Dennis S. Sullivan

HYANNIS FIRE DISTRICT FIRE CHIEF SEARCH COMMITTEE

May 8, 2017 Meeting Minutes

In Attendance: Laura Cronin (Committee Chair), Dennis Sullivan (Commissioner), Michael Dalmau (FF/EMT), Capt. Eric Kristofferson, and Bob Craig, MRI Consultants (via Phone)

Committee member Laura Cronin called the 15th meeting of the Hyannis Fire District (HFD) Fire Chief Search Committee to order at 6:00PM.

I. Open Session

1. Minutes: Approve the minutes from the public meetings 4/17/17.
 - a. Mike D. motion to approve, Dennis S. second – All approved
2. Correspondence:
 - a. L Cronin 5/2/17 email to Bob Craig (MRI Consultants), identifying and confirming Assessment Center dates 6/15 & 6/16, at the Double Tree Inn 287 Iyannough Rd., and request from HFD Board of Commissioners to interview top three candidates the Search Committee identifies after the Assessment Center testing, at the 6/22/17 regular commissioner public meeting, and requested MRI to attend.
3. Public Comment:
 - a. None
4. Old Business:
 - a. None.
5. New Business:
 - a. Meet with Bob Craig from MRI Consultants via phone:
 - i. Assessment dates any open issues?
 1. Bob said everything was all set.
 2. Meet & greet lunch will be on Friday (invitation list to be finalized at next meeting).
 3. Bob C will get an agenda to Debe Schiavi, and the Search Committee, by next meeting.

4. Committee members requested to observe some of the process, Bob C. said it would not be a problem, however for fairness and consistency, whichever session you choose, you must observe all candidates through the same test. Committee agreed.
 5. Bob C. said he, and or Brian Duggan, would attend the 6/22/17 Board of Commissioners meeting, when they interview the top three candidates.
 - ii. Review phone interview results conducted by MRI Consultants – will not be done in open session.
 6. Items not reasonably anticipated by the Chair at least forty –eight (48) hours to the meeting:
 - a. None
 7. Public Comment:
 - a. None.
 - I. II. Motion was made By Dennis S., to close the public session and go into Executive Session under M.G.L. c.30A §21(a)(8)to consider applicants for employment or appointment for the Fire Chief position, after the Chair declares that an open meeting may have a detrimental effect on reviewing them in a public forum; as there can be a concern that having this process in open session could deter applicants, such as those individuals who have current employment and do not want their candidacies to be revealed; and the committee will not return to public session.
2nd by Eric K.,
 8. Roll call vote:
 1. Dennis S – Aye
 2. Mike D. – Aye
 3. Eric K – Aye
 4. Laura - Aye

Motion to adjourn public meeting made by Mike D., seconded Eric K., and adjourned at 6:26 PM.

Respectfully Submitted,
Laura Cronin, Commissioner, Committee Chair

5/2/17 Email to Bob C., is on file with the District Clerk Treasurer.