

BOARD OF COMMISSIONERS --- REGULAR MEETING  
APRIL 27, 2017

PRESENT: Commissioners Peter Cross, Laura Cronin, Dennis Sullivan, Victor Skende and Acting Chief Dean Melanson. ABSENT: Demetrius Atsalis.

Chairman Cross called the meeting to order at 7:04 pm.

I OPEN SESSION

1. MINUTES: On a motion made by Sullivan and seconded by Cronin, the minutes of April 13, 2017 were unanimously accepted as printed.
2. CORRESPONDENCE: Chief placed copy of email received from Chief Winn, of the COMM Fire Department thanking the Hyannis Fire Department for providing assistance with their multiple alarm fire on April 23d.  
Cross reported that he had spoken with Town Councilor Hebert. Hebert offered to sponsor any initiative to enable the Fire District to collect fees from the Town of Barnstable for services rendered to the Town such as inspectional fees. Chief did say that we bill for services for various activities such as Pops by the Sea. He cautioned that the Town could in turn bill us for dock space for the fire boat etc. Sullivan said that were agreements with the Town in the past that reduced our Tax Billing Expense from \$26,813 to \$8,000 in part in recognition for services rendered by the Department to the Town.
3. PUBLIC COMMENT: None
4. STREET LIGHTS: No report
5. OLD BUSINESS: None
6. NEW BUSINESS: a. Chief Search Committee: Cronin gave the report of the Search Committee. The next meeting of the committee will be on May 8<sup>th</sup>. The committee last met on April 17<sup>th</sup> with Bob Craig of MRI. Currently phone interviews and background checks are being conducted. The number of candidates will be narrowed moving forward in the process. The dates for the Assessment Center are the 15<sup>th</sup> and 16<sup>th</sup> of June. The venue will be the Double Tree. There will be a luncheon on Thursday the 15<sup>th</sup> with opportunity to meet the candidates.  
Skende questioned the process and the involvement of the Board as a whole. He felt that the process should be open and transparent. He objected to the idea that one name would be presented to the Board for vote. He recounted the

hiring of the Town Manager, Superintendent of Schools and the Chief of the COMM Department and that final candidates were interviewed in open session by the councilor or board members. Skende asked that the committee explore with MRI how a public session might be conducted. Cronin said that MRI will do whatever we want. She had understood that the Board did not want to be involved in this process and that was why a search committee had been formed but that we could make changes if that is what the Board wanted. Cronin stated that she was open to the full Board interviewing candidates at a public meeting. Cross asked if it was possible to schedule a date soon after the Assessment on the 15<sup>th</sup> and 16<sup>th</sup> during which the Board could ask questions in an open meeting. And that we would hold a vote immediately after to the top candidate. Cross asked if we can set a date not far from the 15<sup>th</sup> and 16<sup>th</sup> of June after which the Board could interview 3 candidates. The Board would vote to offer the position to the top candidate. Cronin said that she would reach out to MRI.

Dalmau offered that the date could be dependent upon who the candidates were and their availability. He stated that what Skende had asked for was not out of the ordinary but he thought the Search Committee had full authority to go through the process and no decision had been made on how or when a candidate or candidates would be presented to the Board. Skende stated he did not intend to suggest the Search Committee was not doing its job. His only intent was to keep the process open and transparent to the public so that they understood that the Committee and the Board had done their due diligence in selecting a Chief of the Department.

Cross asked if we could set a date for the interview. The June 22d meeting of the Board was suggested. She suggested that she would consult MRI for a reasonable time for the meeting and felt that we should set a date and time convenient to the candidates. It was suggested we might use the Shepley Room at the HYCC.

b. Building Committee Report: Skende asked about the Posters that were posted in the Station announcing the Ground Breaking. Chief said that Mike Medeiros and Debe Schiavi had produced the poster. The contract with the Contractor has been signed. Activity should begin shortly. Cross has arranged for parking at the Youth Center during the Ground Breaking. M. Medeiros and D. Schiavi have sent out emails to members of the Department, past and present, as well as past Commissioners, former Building Committee members and Town Councilors.

Chief expressed his concern that Schiavi has received calls from the Contractor and others with the expectation that she will answer their requests. Chief stated that those requests are not part of her job. Cross stated that we will make it clear to the Contractor and CMS that all questions should be directed to the Owners Project Manager.

7. Items not reasonably anticipated. None

8. CHIEF'S REPORT: Chief reported that the first quarterly Newsletter was produced by Kelly Anne Foley and Debe Schiavi with the input of officers and members of the Department. The SOP is being reviewed by the shift officers for possible updates. The aerial ladder continues to move through production and he expects to receive delivery of 807 next week. Progress is being made on removing the boat and shed prior to the start of construction.
  
9. PUBLIC COMMENT: Mike Dalmau announced that there will be a 50<sup>th</sup> Anniversary Memorial Service for FF Richard Donoghue at St. Francis Church on May 20<sup>th</sup> at 8:30 pm. The Department will provide Honor Guard and Commissioners are invited to attend.

Sullivan moved adjournment of the Regular Meeting at 8:03 pm and that the Board go into Executive Session under M.G.L. c.30A §21(a)(3) to discuss strategy with respect to negotiating collective bargaining agreement with Firefighters Union 2172. Seconded by Cronin.

Roll Call Vote:	Cross	Yes
	Cronin	Yes
	Sullivan	Yes
	Skende	Yes

Respectfully submitted

Victor Skende  
Clerk