

# HYANNIS FIRE DISTRICT

95 HIGH SCHOOL ROAD EXT  
HYANNIS, MA. 02601

## DISTRICT BY-LAW COMMITTEE

Nathaniel Munafo, Chairman  
Laura Cronin, Commissioner  
Lt. Brian Lawrence  
Michael Medeiros, EMS Supervisor  
Larry Decker, Clerk

## BOARD OF COMMISSIONERS

Peter Cross, Chairman  
Demetrius Atsalis, Vice Chairman  
Victor Skende, Clerk  
Laura Cronin  
Dennis S. Sullivan

## HYANNIS FIRE DISTRICT BY-LAW COMMITTEE

### February 22, 2017 Meeting Minutes

**In Attendance:** Nathaniel Munafo (Committee Chair), Laura Cronin (Commissioner), Larry Decker (Clerk)

**Absent:** EMS Supervisor Michael Medeiros, Lt Brian Lawrence, Deb Krau (Moderator)

**Visitors:** None

Chairman Munafo called meeting to order at 6:07 pm.

Minutes of January 11, 2017 – Motion made and seconded to accept. Passed unanimously. Nathaniel Munafo stated that he would email a copy of the approved January 11, 2017 minutes to Commissioner Skende so that they will be posted on the District website – [www.hyannisfire.org](http://www.hyannisfire.org).

**Public Comment:** None

Nathaniel noted that the updated By-Laws are now available in printed form at the HFD Headquarters or in digital form on the District's website – [www.hyannisfire.org](http://www.hyannisfire.org).

Nathaniel presented a proposal that would allow the By-Law Committee to make minor typographical and grammar edits of the By-Laws without having to bring them to the Annual Meeting. However, to limit the number of times that the By-Laws would be changed, the proposal limited changes to once a year – at the same time that the By-Law Committee's Annual Report is submitted. Laura Cronin made a motion to approve the proposal as submitted, seconded by Larry Decker, and the motion passed unanimously.

The discussion on the proposal to allow minor grammar and typographical edits of the By-Laws also included conversation about the errors identified earlier by the Committee updating the By-Laws and converting them to a digital format. Those errors were not corrected at that time on advice of the District's legal counsel, as making those changes currently requires approval of the District voters. The approved proposal would not correct those errors, and if the proposal were approved, those errors would still remain uncorrected until at least next year. Since those errors are already identified, there was some general agreement that a clean-up warrant item, which was suggested at the time by legal counsel, addressing all of those items would be worth pursuing this year.

The Committee discussed the busy timeline over the next month or so, as everything needs to be wrapped up by the March 24 deadline to submit paperwork for the Annual Meeting in to the District Clerk-Treasurer. So far, there are six approved proposed By-Law changes, seven if a clean-up proposal is approved. For now, Nathaniel will submit the 6

approved proposals to Brandon Moss, District legal counsel, for legal review and comment (as was done last year), pending approval of the expenditure by the Board of Commissioners, if necessary. He also plans to ask Brandon the best way to proceed regarding a potential clean-up proposal.

There was a small amount of discussion on the By-Law Committee's Annual Report. Nathaniel has started working on it and plans to have a more substantial draft available at the next meeting.

Public Comment: None

Next Meeting: In order to ensure that all materials are ready to be provided to the District Clerk-Treasurer in a timely manner, it was agreed that next meeting will be March 8.

Meeting Adjourned: 6:48 pm.

Respectfully Submitted,

Larry Decker  
Clerk