

Hyannis Fire Department

New Headquarters Building

Meeting date: January 5, 2017

PC opened the meeting at 4:30 PM

Motion was made to accept the meeting minutes of November 17, 2016 and seconded voted to approve as corrected.

Site update – On December 19 PG attended a meeting with UCI and SMI at UCI's office. The intent was to reduce the additional cost that SMI has submitted to remove the asbestos as outlined by the DEP report. The meeting lasted about 90 minutes with the following agreement,

SMI will clean the house back to the base contract for \$20k and it will be an additional \$5k if the attic needs to be cleaned. The removal of asbestos on top of the slab will remain at \$35k. The asphalt will be discussed with DEP and a new work plan will be submitted.

Yesterday UEC preformed the grid inspection and testing of the asphalt as required by the DEP. We will have the results within a few days but then it will need to be submitted to the DEP.

Communication Committee Report

PG had a conversation with CyberCom about filing the application FCC and the FAA. The application could take up to 60 days for approval as PG approved of them making the filing. The only condition is we need to have the tower operational within one year of approval of the application. DCM stated we want to make sure that we set the height so we will not be required to have lights.

We still need to work out the details of who will provide the tower and the requirements.

PG asked DW to review the QC set of plans to make sure that everything is correct to the best of our abilities.

Security

Between Building Committee meetings KW met with several staff at the fire house and added several new card readers. PG stated his concern about the cost and suggested we place the additional items as an alternate. It was agreed that a second look at the list will be made by DCM and a few firehouse staff and sent to KW. The group talked about where should the card readers be located. It was agreed that office should not have readers.

MMed – wants KBA to meet and talk to RB about the mechanic's area to make sure that everything is accounted for.

VS asked about the status of the elevations. KBA stated that they are working on interior elevation models for the committee to review.

HVAC

PC stated he wants the heating system nailed down today. PG explained what we have in design as of today. The committee discussed the additional of a backup heating system and KW stated that the engineer suggested heated ceiling panels. After a debate it was agreed to have the induct coiled fed off the boilers. The system will only be used if there is a failure of the VFS or the temporary gets below design. The design will be to

maintain 60 degrees on the exterior walls. DK asked if we would be using glycol in the lines. PG stated I think we should leave this to the engineer. The conversation continued to explain the heating in the apparatus bays. The design currently has in-floor radiation with makeup fan coil units mounted high in the bays. DK stated we need to have good as-built plans. PG stated we need pictures to go along with the as-built drawings. There is a concern with drilling into the floor in the future. DCM questioned

Construction Cost Estimates

PG gave a general overview of the construction cost estimates and the report shows the cost are within \$100k of the two estimates. There were a few items where the two estimators did not match and we are looking into these now. PG will send out copies tomorrow.

Construction

KW provided an update of the construction documents. The Designers are in the QC (quality control) phase where all the information is reviewed for accuracy. We expect to have at least one additional meeting with the entire team before sending them to the printer.

Today before the meeting we have a review with the civil engineer regarding the list of items provided by PG. KW stated that his Connecticut office is also reviewing the documents. KW stated that the bidding period will be 5 weeks with a plan is to release the drawings about January 30th and bids in hand mid-March.

Exhaust

There was a concern about the Plymovent system and its requirement for make-up air. The system is designed with a make-up air unit.

Public Access during construction

DCM raised his concerns about the public accessing the building during construction. We will need parking for clients and some staff in the front of the building. We spent some time to look at access in front where we can get a few spots for cars. We know that there will be parking problems so we will need to work on the problem.

Site and Demo Work

We have run into a problem as the contractor notified KBA consultant and the DEP of additional contamination of the inside of the house. The problem got worse as when the DEP was on site they noticed the asbestos time on the old roller rink slab. We will need to hold up on the work and conduct a further study.

Misc.

MMed outlined the items they would like to have multi outlets on the apparatus columns. MMed will provide us a list of these items.

PG outlined that he has sent the final version of the General Conditions of the contract for the attorney's review.

PG outlined where we are with the PreQual bidders review and explained the process. It was agreed that the PreQual group would do a conference call early next week.

Meeting adjourned at 5:47 PM

Next meeting on January 19, 2017 at 4:30 PM.

Present:

Peter Cross (PC)

Victor Skende (VS)

Greg Dardia (GD)

Nathaniel Munafo (NM)

Michael Medeiros (MMed)

Paul V Griffin CMS (PG)

Kevin Witzell (KW)

David Kanyock (DK)

Dave Webb (DW)

Todd Costa (TC) absent

Deputy Chief Melanson (DCM)

Michael Dalmau (MD) absent