

# Hyannis Fire Department New Headquarters Building

Meeting date: June 2, 2016

PC opened the meeting at 4:05PM

PG handed out schedule showing all the main events to bring us to construction.

Additional discussion about the ability to services the ladder truck still remains open and KW will contact the factory rep to obtain more information.

KW talked about the project sign and VS agreed to obtain the correct spelling of the Committee.

PC requested that we deliver him a sample of the pre-qualification RFQ which PG will provide after discussion with KBA.

There is still an issue with the Town waiving the building permit fee and PC will look into this matter.

KW stated he will deliver sample frontend contract documents to PG by 6/10/16.

PG stated that the AIA 101 and AIA 201 will need to be reviewed by the District Attorney before published in the bid documents.

VS will provide a complete list of Building Committee members with the phone numbers and email addresses.

PG stated that with the pre-site work we will need to get a testing company hired soon. PG to put out a request for proposals.

It was agreed by the committee that the meeting will be held on the first and third Thursdays of each month at 4PM.

GD outlined items that were discussed that the seminar he attended which basically called for the gear to be isolated from any area where people will have continues exposure. All of the comments will be reviewed by the KBA team.

The Committee voted to appoint Peter Cross as the Building Committee chair.

Present:

Peter Cross (PC)  
Chief Brunelle (CB)  
Victor Skende (VS)  
Greg Dardia (GD)  
Michael Medeiros (MMed)  
Kevin Witzell (KW)  
Paul V Griffin CMS (PG)

Absent:

Michael McKeon KBA (MM)  
Tony Shepley (PS)  
Nathaniel Munafo (NF)

*The preceding document constitutes the items reviewed and the discussed at the Building Committee Meeting. If you were present at the meeting and perceive a discrepancy with information given and this report, please notify CMS within 48 hours of the receipt of this document.*