

BOARD OF COMMISSIONERS --- REGULAR MEETING
OCTOBER 27, 2016

PRESENT: Commissioners Peter Cross, Laura Cronin, Dennis Sullivan, Victor Skende and Demetrius Atsalis. Also present Deputy Chief Melanson and Chief Brunelle.

Chairman Cross called the meeting to order at 7pm.

I OPEN SESSION

Cross asked if the Board would take Item 6 (a) New Business out of order. The Board agreed unanimously. Deputy Melanson presented Kelly Foley for appointment as Clerk/Secretary of the Fire Prevention Office. There had been 58 applicants for the position. The applications were reviewed by the Chief Brunelle, Deputy Melanson, Capt. Rex, Lt. Cosmo and Executive Secretary Schiavi. Six candidates were interviewed and Kelly Foley was selected unanimously. She has passed the physical and psychological tests and is available to report for assignment in three weeks. Sullivan moved that we approve the appointment of Kelly Foley as Clerk/Secretary for FPO and that the 15 day waiting period be waived. Cronin seconded the motion. The motion passed unanimously.

1. MINUTES: The minutes of October 13th were approved with two correction requested by Cronin. Item 6b was corrected to read: "*Mondays at 6pm was chosen as date and time for meetings as needed*" and Item 7 was corrected to clarify that the report was given by Cronin.
2. CORRESPONDENCE: Skende reported that the Clerk/Treasurer had placed the Legal Notice for the Public Hearing for Tax Classification for the November 10th meeting at 6 pm.
3. PUBLIC COMMENT: None
4. STREET LIGHTS: Atsalis has given the Executive Secretary a letter to be sent to Mr. Feltham answering the request of residents of the Yachtsman for additional lights on Ocean Street.
5. OLD BUSINESS: None
6. NEW BUSINESS: a. Taken out of order.

b. Building Committee Update: Cross and Skende gave a report of the Building Committee recent activity. The contract with Southern Middlesex Industries for the early site/demo package has been signed and work will begin in early November. Department personnel have met with interior design team at Kaestle Boos. The outfitting of the kitchen is being discussed. The relocation of the traffic signal opposite the apparatus bays is under discussion. It is the responsibility of the

Department to pay to have it moved. Cronin asked about a draft of a Purchase Order Form received from the OPM. Cross said he had forwarded it to Commissioners for their information and if Commissioners have any questions or suggestions to forward them to him.

c. Fire Chief Search Committee Report: Cronin reported that the Search Committee met on October 17th with MMA consulting group They presented the committee with materials describing the services they provide such as recruitment, assessment, and training. References were provided as well. The Committee will interview MRI on October 31. Costs are within the amount previously approved.

d. By Law Committee Report: None. Cross asked if the 15 day waiver for appointments should be removed from the By Law. After some discussion it appears the waiting period has been useful and it was agreed to let it stand.

e. Transition—November, December: Cross expressed concern that a lot is being put onto the Deputy at this time and urged the Deputy to call upon the Board if he needed help. Skende asked what needs to be done before January. Cross suggested we needed a timeline. Cronin agreed we need a timeline to see what needs to be done and by what date. The Deputy and Chief have talked about vehicle replacement and perhaps we should look at expediting the purchase or lease of a new ambulance. Cronin asked that we receive an updated copy of the vehicle replacement schedule.

7. Items not reasonably anticipated by the Chair at least forty-eight (48) hours prior to the meeting.

Cross announced that he and FF Dalmau had met and have discussed the negotiation of the union contract. The current contract with Local 2172 will expire on June 30, 2017. He expressed the desire to keep the negotiations low key and friendly. We have a common goal to get it done for the benefit of the Firefighters and the Village

8. CHIEF'S REPORT: Chief Brunelle reported on the recent trip to Appleton Wisconsin for a pre-construction meeting for the aerial truck. The Chief was accompanied by the ladder truck committee (Capts Rex and Dardia, Lts Lawrence and Coughlan, EMS Supervisor Medeiros and Mechanic Buscemi). He thanked the committee for their hard work. The truck is on the production line at this time. We should expect delivery in April or May of next year.

The Deputy Chief reported that there will be an open house at the station on Monday October 31 from 0800 to 1800. All are invited to stop in to thank Chief Brunelle for his 44 years of service.

FF Barry Pina will be honored at the 27th Annual Firefighter of the Year Award Ceremony on Tuesday, November 29 at 10 a.m. in Mechanics Hall in Worcester. This honor is in recognition of Pina's service to the department and his outstanding commitment and long service to the District. Chief underscored that Pina has done a tremendous job for the department and the village.

9. PUBLIC COMMENT: FF Dalmau (Union President) spoke for himself personally, for the Executive Board and members of the Department. He thanked Harold Brunelle for his 44 years of service to the District and the Fire Department. He said that the Chief came up through the ranks advancing from FF to Chief of the Department, taking on a leadership role not only locally but also at the state level with the PFFM, he had a job to do as Chief and that put us in conflict from time to time but they were talked through and resolved within the Department. When it came to his personal family and the families of FF of the department, Dalmau said there is not a better Chief in the State.
Chief thanked Dalmau for his comments and said he had been blessed with the opportunity to serve the community. Cross thanked the Chief and wished him a fruitful and enjoyable retirement.

ADJOURN: Sullivan moved to adjourn. Seconded by Atsalis. The meeting adjourned at 8:02 p.m.

Respectfully submitted

Victor Skende
Clerk