

BOARD OF COMMISSIONERS --- REGULAR MEETING
OCTOBER 22, 2015

PRESENT: Chairman Peter Cross, Dennis Sullivan, Ben Perry, Victor Skende, Demetrious Atsalis and Chief Harold Brunelle.

Chairman Cross called the meeting to order at 7pm

1. MINUTES: On a motion made by Sullivan and seconded by Perry, the minutes of October 8, 2015 were approved unanimously. The minutes of the August 27th Executive Session were approved as presented after a motion made by Sullivan and seconded by Perry.
2. CORRESPONDENCE: The Commission received a note from Jeanette Chilli acknowledging our expression of sympathy.
3. PUBLIC COMMENT: Mr. and Mrs. Campbell spoke about the recent article in the Cape Cod Times. They were not aware that we were going forward. Cross said that we had needed to quantify the cost of using this building before going forward.

At the request of the Chief, Cross took Agenda item a. Promotion of Fire Department Officers out of order. The Chief thanked Robert Hennessy for serving as Acting Captain; Andrew Kleamenakis and Jonathan Talin for serving as Acting Lieutenants. Following the results of the recent promotional exams, the Chief presented his recommendation for promotion. He spoke to the career of each candidate. His recommendations were: Lt Gregory Dardia to Captain, Acting Lt Jeffery Lamothe to Permanent Lieutenant, FF Kenyon Pike to Lieutenant and FF Nathan Coughlan to Lieutenant. All promotions effective 22 November 2015.

On a motion made by Sullivan and seconded Skende the promotions, as presented, were approved and affirmed unanimously by the Board.

4. STREET LIGHTS: Atsalis reported that the street light in the vicinity of Centerville Cleaners is an LED lamp that needs repair and request will be forwarded.
5. OLD BUSINESS: None
6. NEW BUSINESS: a. Promotions of FD Officers --- Acted upon earlier
 - b. Hyannis Port Firehouse: Cross has not been able to contact John Ciluzzi.

c. Kaestle-Boos Report: The Chair re-caped the Workshop for those who were not present at the Workshop. John McKeon of Kaestle-Boos suggested that with a narrative/description we could receive an estimate for 5 to 10 thousand dollars. We would then have some idea of where we are at this point. Cross said that as a Board we need to say definitively not willing to utilize this building.

Skende said that since May we have gone round and round about this issue. Time is our enemy. At the August 13 Workshop, we went over the latest design for a new fire house. No one identified any space that should be eliminated. The design met the needs of the Department. It is a workable plan. We need to go out and get a price.

Sullivan said we went out to determine the feasibility using this building. It turned out that it would cost 2 million dollars more than the previous plan. Sullivan made a motion that we abandon the Addition-Renovation plan and that we expend necessary funds for Kaestle-Boos to develop a narrative/description and obtain an estimate. Skende seconded the motion. Sullivan requested we get a letter from K-B firming up the scope and cost. It was agreed that we should have the Project Manager also obtain a second estimate from a qualified estimator.

d. Discussion of District Budget and Finance: Cross said he would like more meaningful information in the budget. Sullivan stated that putting expenses into the budget would get very cumbersome. Atsalis stated that if we are asking how money is spent then the public is asking. The Chief said that it had always been this way but we could ask the clerk/treasurer to break it out.

e. Payment in Lieu of Taxes: Atsalis has met with representative of Cape Cod Health Care. He is meeting with Deputy Chief to get information as to number of trip to the hospital, the services we provide, and the cost to the department. Cross has talked with Councilor Cullum and Representative Mannal about PILOT.

f. Alternative Meeting Venues and Videographer: Skende reported that the Shepley Room at the HYCC is not available at 7 pm on Thursdays. There is a \$60 fee. The High School has a \$32 per hour fee. The Steamship Authority meeting room is available at no cost. Bud Breault would make meeting room available at no cost and parking could be validated. Parking at both the SSA and Airport present problems during the summer season. He suggested that we go on a need basis. We could join the Cape Cod Media Center for \$20 and they would train a videographer and loan the equipment to that person. We would need to find a volunteer.

7. CHIEF'S REPORT: Flu shots are available at the station from 4 to 5 PM November 4th. Sign up before October 30th. There were 589 runs in September. Year to date there have been 5514 calls for service. That is 450 calls more than last year at this time.

8. PUBLIC COMMENT: Laura Cronin offered to look for a volunteer to be trained to video tape our meetings. Re: Kaestle Boos and Paul Griffin, she asked that we consider hiring another independent estimator, someone independent of the process. Someone more objective. Cross commented that it would be cumbersome, costly and time consuming to put out another RFP at this point.

Allan Goddard observed that the current meeting is not ideal but with the addition of the recently acquired chair it is adequate. It does not seem to be as big an issue as it once was. The only drawback at this time is the Commission's high backed chairs.

Larry Decker observed that the High School IT department might be a resource for a volunteer videographer. After some discussion it was clarified that the monthly financial statement we receive does give us expense report but does not break out expenses within line items.

Peter Campbell was surprised that no auditor's opinion was attached to the annual report. He suggested we might talk with the auditor to get his assistance to devise an appropriate budget that would outline all expenses that should be disclosed. He also inquired as to time frame to bring out the new design for a vote. Cross responded: late winter early spring. Campbell offered that the Commission launch a PR campaign and that we expend the funds to do so.

Mike Dalmau agreed with Sullivan that we get cost of narrative/description in writing from Kaestle Boos and Paul Griffin and to proceed to those estimates as soon as possible. Cross agreed and offered he would not hesitate to call a special meeting as soon as we have estimates.

Dalmau gave an update on Operation Warm raffle and the efforts of the fire fighters.

In order to clarify earlier discussion, Skende made a motion, seconded by Sullivan, to authorize the Chair to expend up to \$15 thousand dollars to obtain from Kaestle Boos and Construction Monitoring Services. The Board voted unanimously in favor.

Sullivan moved to adjourn and Atsalis seconded the motion.

The meeting was adjourned at 8:05 PM.

Respectively submitted

Victor Skende
Clerk

