

HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

Date of Meeting:	Wednesday, April 28, 2022
Meeting Place:	95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701

A quorum being duly present, Commissioner Cronin called the April 28, 2022 Hyannis Fire District Commissioner Regular Meeting to order at 7:00 PM

PRESENT: Commissioners Laura Cronin, Dennis Sullivan, Peter Cross, Victor Skende, and Demetrius Atsalis

ALSO PRESENT: Chief Peter Burke, Deputy Chief Eric Kristofferson, Capt. Mike Medeiros and Recording Secretary Colleen Murphy

*approved
w/amended
Cronin
5/12/22*

I. OPEN SESSION:

1. MINUTES:

Upon a motion duly made and seconded it was voted to approve the March 24, 2022 minutes

VOTE: PASSES UNANIMOUSLY

- Vote recorded as follows:
- Commissioner Skende: Aye
- Commissioner Sullivan: Aye
- Commissioner Cross: Aye
- Commissioner Cronin: Aye
- Commissioner Atsalis: Aye

Upon a motion duly made and seconded it was voted to approve the April 13, 2022 minutes as amended

VOTE: PASSES UNANIMOUSLY

- Vote recorded as follows:
- Commissioner Skende: Aye
- Commissioner Sullivan: Aye
- Commissioner Cross: Aye
- Commissioner Cronin: Aye
- Commissioner Atsalis: Aye

2. CORRESPONDENCE:

- Chairperson Cronin stated an email was received by Kelly Foley, Administrative Assistant to the Chief, from the Mass Division of Local Mandates/Mass Auditor's Office looking for the HFDC's contacts; Chairperson Cronin gave Kelly Foley the names of the Board of Commissioners along with the fire house address for the contact information; this information is for a municipal survey being launched spring 2022
- An email from Chief Burke was also received regarding the promotional exam regarding to limiting the number of people in the exam room and allowing additional attendees to be Chief Burke, Deputy Chief Kristofferson and Kelly Foley

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- Commissioner Atsalis will look into the 349 Sea Street streetlight that is out

5. OLD BUSINESS:

- None

6. NEW BUSINESS:

- Upon a motion duly made and seconded it was voted to approve the hiring of the future Clerk/Treasurer TK Menesale effective May 09, 2022

VOTE: PASSES UNANIMOUSLY

- Vote recorded as follows:
- Commissioner Skende: Aye
- Commissioner Sullivan: Aye
- Commissioner Cross: Aye
- Commissioner Atsalis: Aye
- Commissioner Cronin: Aye

- There was discussion on TK Menesale's first day and a high-level discussion of the onboarding process for TK Menesale; a 6-month review was spoken about along with a board liaison who will be assigned to TK Menesale when she officially takes over the Clerk/Treasurer
- District meeting will take place at the fire station
- Brian Lawrence has ~~offered~~ to be the annual meeting Moderator stand-in if the elected Moderator does not fulfill his annual duty; the possibility of Moderator stand-in has been cleared with the HFD legal council *agreed to*

7. CHIEF'S REPORT

- Call volume is tracking over 2019 pre-Covid numbers
- FF Jonathan Martin has announced he will be retiring from the department
- 3 already approved cars will be leased to own – 1 in FY22 and the other 2 in FY23 this delay is due to the effects of the worldwide shipping crisis
- 5 Commander Boards have been delivered to the fire house which were given to HFD via a grant
- Chief Burke stated he had spoken to Chairperson Cronin earlier in the week to let her know there were slight modifications needed in the budget due to an error; Chief Burke handed out the corrected 3.2 version of the budget; the fixed adjustments lowered the budget about \$96,400k
- Promotional Written Exam will take place in the HFD Training Room on Monday, May 2, 2022 and the Assessment will take place upstairs in the fire station Tuesday, May 3 – Friday, May 6, 2022
- Chief Burke gave accolades to both Deputy Chief Kristofferson and Capt. Story for running a successful and well-received candidate preparation for the assessment center training; this candidate preparation clinic would have cost more money but instead Deputy Chief Kristofferson and Capt. Storie ran this clinic and saved the department money that would have gone to a consultant

7. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR

- None

8. PUBLIC COMMENT

- None

Vote on Adjournment of public session:

Upon a motion duly made and seconded it was voted to Adjourn the public session

VOTE: PASSES UNANIMOUSLY

- Vote recorded as follows:
- Commissioner Skende: Aye
- Commissioner Atsalis: Aye
- Commissioner Sullivan: Aye
- Commissioner Cross: Aye
- Commissioner Cronin: Aye

Adjourned at 7:39 PM
 Respectfully submitted,
 Colleen Murphy, Recording Secretary Hyannis Fire District